



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
February 23, 2022**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Sandy Libstorff, Secretary; Gloria Rafko; John Burkardt; Jim Neumann; Dawn Asper; Catherine Bernhold; Randy Richardville, Chantele Steffens; and LaMar Frederick

Excused: Pam Ray

Staff: Lisa Graham

Guests: 8 guests attended

I. CALL TO ORDER

The Board Chairperson, Michael Humphries, called the meeting to order at 5:00 p.m.

II. ROLL CALL

The Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Michael Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Dawn Asper moved to adopt the draft agenda as presented. Randy Richardville supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE MINUTES

John Burkardt moved to approve the minutes of the January 26, 2022 Regular Meeting and waive the reading thereof. Dawn Asper supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Feedback summary for January was reviewed.

VII. CITIZEN COMMENTS

There were no citizen comments.

X. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. Behavioral Health Home – Lisa Graham provided an update within the Executive Director Report.
- b. Child & Family Services Department Presentation – Crystal Palmer introduced Devon Cunningham, Supervisor, who presented on Home Based and Outpatient Services highlighting the populations served, a consumer success story, community collaborations/partnerships, and performance improvement projects.

XI. BOARD COMMITTEE REPORTS

a. Motion to Place on File Written Committee Reports

John Burkardt moved to place on file all written committee reports. Gloria Rafko supported. Motion carried unanimously.

Written Minutes placed on file were: Executive Committee – February 16, 2022; Business Operations – February 16, 2022; Clinical Operations – February 16, 2022; and Performance Evaluation – February 22, 2022.

XII. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda Less Item _____

Jim Neumann moved to approve the Consent Agenda as presented. Dawn Asper supported. Discussion followed. Roll Call: In favor: Burkardt, Frederick, Neumann, Steffens, Bernhold, Richardville, Libstorff, Rafko, Asper, Fortney, and Humphries; opposed: none; motion carried unanimously.

Items approved: Service and Administrative Contracts as Presented

b. Motion to Accept the Performance Evaluation Committee’s Recommendation of Lisa Graham to Receive a Rating of “Satisfactory” for the Executive Director Performance Evaluation Summary and Receive a Step Increase Effective February 28, 2022

Jim Neumann moved to accept the Performance Evaluation Committee’s recommendations of Lisa Graham to receive a rating of “Satisfactory” for the Executive Director Performance Evaluation Summary and receive a step increase effective February 28, 2022. Discussion followed. Roll Call: In favor: Burkardt, Frederick, Neumann, Steffens, Bernhold, Richardville, Libstorff, Rafko, Asper, Fortney, and Humphries; opposed: none; motion carried unanimously.

XIII. RELATIONSHIP WITH THE REGION, COUNTY, AND OTHERS

a. Regional Policies for Approval

- i. Performance Improvement Policy
- ii. Behavioral Treatment Policy
- iii. **Motion to Approve the Regional Policies as Presented**

Catherine Bernhold move to approve the Regional Polices as presented. John Burkardt supported. Motion carried unanimously.

b. Regional Reports

- i. **Regional PIHP Board Meeting** – Included in Packet
- ii. **CMHAM Committee Reports** – No report for February

XIV. ITEMS FROM THE EXECUTIVE DIRECTOR

- a. **Financial Report** – Virgie Ammerman was available for any questions regarding the Financial Reports.
- b. **Executive Director’s Report** – Lisa Jennings commented on: Microsoft Teams; Agency Expansion; Behavioral Health Home; System Redesign/Shirkey Bills; and to support Monroe Public Schools with providing access to the myStrength App.

XV. NEW BUSINESS

- a. **CMHAM Special Assessment** – Lisa Graham will present a recommendation of a one-time special assessment for CMHAM to the Board Business Operations Committee in March.

XVII. CITIZEN COMMENTS

Pam Ray commented on the Child & Family Services Department Presentation and appreciated the Committee Chairs commenting on their meetings.

XVIII. ANNOUNCEMENTS BY BOARD MEMBERS

Randy Richardville commented on a book called the Preventable Epidemic by Dr. Arun Gupta. It talks about addiction and other things being done in our community. If you are interested in SUD Treatment, it is very interesting read from a Doctor's standpoint. The book is available on Amazon.

Mike Humphries congratulated Lisa Graham on her Performance Evaluation. We are grateful to have Lisa as the Executive Director as she is doing a great job!

XIX. ADJOURNMENT

Jim Neumann moved to adjourn at 6:12pm. Dawn Asper supported. Motion carried unanimously.

Submitted by,



Susan Fortney
Secretary Pro-tem

LJ/dp 2/24/22

