



BOARD OF DIRECTORS REGULAR MEETING MINUTES
April 27, 2022

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Sandy Libstorff, Secretary; John Burkardt; Jim Neumann; Catherine Bernhold; Randy Richardville, Chantele Steffens; Dawn Asper; and LaMar Frederick

Excused: Gloria Rafko and Pam Ray

Staff: Lisa Graham

Guests: 13 guests attended in person, 3 by Zoom

I. CALL TO ORDER

The Board Chairperson, Michael Humphries, called the meeting to order at 5:03 p.m.

II. ROLL CALL

The Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Michael Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

LaMar Frederick moved to adopt the draft agenda as presented. Catherine Bernhold supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE MINUTES

John Burkardt moved to approve the minutes of the March 23, 2022 Regular Meeting and waive the reading thereof. Dawn Asper supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Feedback summary for March was reviewed.

VII. CITIZEN COMMENTS

Renae Flack, CMH Case Manager, commented on staffing shortages, high caseloads, and the effect it has had on case management. There is a lack of resources within the community and Renae challenged the Board to do a forensic study and work with other CMHs to resolve some issues.

X. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. FY2021 Financial Audit / Roslund, Prestage & Company, P.C (RPC). – Christina Schaub and Bill Hirschman, RPC, presented the FY2021 Finance Audit Summary for year ending September 30, 2021. There were no material or non-compliance issues found.

- b. Child & Family Wraparound Services – Kathleen Moore presented an overview on the Wraparound Program and services followed by a consumer success story from Aurine.
- c. FY2021 CMHPSM Annual Submission – Lisa Graham presented the FY2021 CMHPSM Annual Submission that included information on the Waiting List, Requests for Services and Disposition of Requests, a Data Set the State asks to accumulate, and the Priority Needs Assessment. The Priority Needs Assessment is based on the top 5 needs as seen by the community through community stake holders input.

XI. BOARD COMMITTEE REPORTS

a. Motion to Place on File Written Committee Reports

Dawn Asper moved to place on file all written committee reports. LaMar Frederick supported. Motion carried unanimously.

Written Minutes placed on file were: Business Operations – April 20, 2022; Bylaws & Policy – April 5, 2022; Clinical Operations – April 20, 2022; and Executive Committee – April 20, 2022.

b. Motion to Appoint Dawn Pratt as the Nominating Committee

Susan Fortney moved to appoint Dawn Pratt as the Nominating Committee. Catherine Bernhold supported. Motion carried unanimously.

XII. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda Less Item _____

Susan Fortney moved to approve the Consent Agenda as presented. LaMar Frederick supported. Roll Call: In favor: Fortney, Libstorff, Burkardt, Neumann, Bernhold, Richardville, Steffens, Frederick, Asper, and Humphries; Opposed: none; motion carried unanimously.

Items approved: Administrative Contracts as Presented

b. Motion to Accept the FY2021 Financial Audit as Presented to the Board Business Operations Committee on Wednesday, April 20, 2022

LaMar Frederic moved to accept the FY2021 Financial Audit as presented to the Board Business Operations Committee on Wednesday, April 20, 2022. Dawn Asper supported. Roll call: In favor: Fortney, Libstorff, Burkardt, Neumann, Bernhold, Richardville, Steffens, Frederick, Asper, and Humphries; Opposed: none; motion carried unanimously.

c. Motion to Approve the FY2022 Proposed Budget Amendment

LaMar Frederick moved to approve the FY2022 Proposed Budget Amendment. Chantele Steffens supported. Roll call: In favor: Fortney, Libstorff, Burkardt, Neumann, Bernhold, Richardville, Steffens, Frederick, Asper, and Humphries; Opposed: none; motion carried unanimously.

d. Motion to Accept the FY2021 CMHPSM Annual Submission

Jim Neumann moved to accept the FY2021 CMHPSM Annual Submission. Susan Fortney supported. Roll call: In favor: Fortney, Libstorff, Burkardt, Neumann, Bernhold, Richardville, Steffens, Frederick, Asper, and Humphries; Opposed: none; motion carried unanimously.

XII. RELATIONSHIP WITH THE REGION, COUNTY, AND OTHERS

a. Motion to Approve the Regional Policies as Presented

There were no policies to approve for the month of April

b. Regional Reports

- i. **Regional PIHP Board Meeting** – Included in Packet
- ii. **CMHAM Committee Reports** – No report for April

XIV. ITEMS FROM THE EXECUTIVE DIRECTOR

- a. **Financial Report** – Virgie Ammerman was available for any questions regarding the Financial Reports.
- b. **Executive Director's Report** – Lisa Graham commented on: Human Resources, Employees, ARPA Funds; Mental Health Awareness Month; myStrength; State of Emergency; and Opioid Settlement Bills.

XVI. NEW BUSINESS

Randy Richardville commented that MDHHS is providing a Webinar regarding the Opioid Settlement on May 3, 2022 from 3:00pm-4:00pm. Details will be sent to the full Board if interested to attend.

XVII. CITIZEN COMMENTS

Kellie Rutledge recognized and wanted to say "thank you" to Monroe CMH's Administrative Assistants as today is Administrative Professional's Day. They keep us on course working in the background. Thank you.

XVIII. ANNOUNCEMENTS BY BOARD MEMBERS

Jim Neumann attended NATCON22 Conference and commented that the topic of the year was CCBHC.

Chantele Steffens thanked guests for attending and commented on Access, a Mobile Crisis Unit, and co-locating staff.

Dawn Asper commented on the one-time Special Assessment for CMHAM.

Sandy Libstorff commented on the need for a Mobile Crisis Unit and concern with the DHS Contract for a co-located staff.

Susan Fortney supports the idea for a Mobile Crisis Unit and wants to do what we can to make this happen.

XIX. ADJOURNMENT

Jim Neumann moved to adjourn at 7:05pm. LaMar Frederick supported. Motion carried unanimously.

Submitted by,



Sandy Libstorff
Secretary

LJ/dp 4/29/22

