



**BOARD OF DIRECTORS SPECIAL MEETING MINUTES
October 12, 2022**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold; Chantele Steffens; Pam Ray; Dawn Asper; Gloria Rafko; John Burkardt; and LaMar Frederick

Excused: Sandy Libstorff, Secretary; Randy Richardville; and Jim Neumann

Absent:

Staff: Lisa Graham

Guests: 3 guests attended

I. CALL TO ORDER

The Board Chairperson, Mike Humphries, called the meeting to order at 5:00 p.m.

Mike Humphries appointed Susan Fortney as Secretary Pro-Tem.

II. ROLL CALL

The Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Dawn Asper moved to adopt the draft agenda as presented. LaMar Frederick supported. Motion carried unanimously.

V. CITIZEN COMMENTS

There were no citizen comments.

VI. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda_____

LaMar Frederick moved to approve the Consent Agenda less contract Rehmann Robson. Chantele Steffens supported. Discussion followed. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

LaMar Frederick moved to approve the Rehman Robson contract as presented. John Burkardt supported. Discussion followed. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, and Humphries; opposed: Fortney; motion carried.

- b. **Motion to Approve the Resolution Designating First Merchants Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for Accounts Ending in 8307, 8316, 8402, and 9041, effective October 17, 2022**

Pam Ray moved to approve the Resolution designating First Merchants Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for accounts ending in 8307, 8316, 8402, and 9041, effective October 17, 2022. Catherine Bernhold supported. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

- c. **Motion to Approve the Resolution Designating First Merchants Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for Accounts Ending in 8334, effective October 17, 2022**

John Burkardt moved to approve the Resolution Designating First Merchants Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for accounts ending in 8334, effective October 17, 2022. LaMar Frederick supported. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

- d. **Motion to Approve the Resolution Designating Signature Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for Accounts Ending in 7861, 0443, 1834, 7415, and 2385, effective October 17, 2022**

Pam Ray moved to approve the Resolution Designating Signature Bank as Depository for Association's Funds and Authority of Designated Signer for the Association for accounts ending in 7861, 0443, 1834, 7415, and 2385, effective October 17, 2022. Dawn Asper supported. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

- e. **Motion to Approve the Resolution Designating And & Company as Depository for Association's Funds and Authority of Designated Signer for the Association for the Account Ending in 2478, effective October 17, 2022**

John Burkardt moved to approve the Resolution Designating And & Company as Depository for Association's Funds and Authority of Designated Signer for the Association for the account ending in 2478, effective October 17, 2022. LaMar Frederick supported. Roll call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

VII. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

- a. **Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**
 - i. **Policy:** Executive Authority in the Absence of the Chief Executive Officer Policy
 - ii. **Procedure:**
 - iii. **Exhibit:** MCMHA Emergency Management Manual Exhibit

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Pam Ray supported. Roll Call: In favor: Burkardt, Frederick, Bernhold, Steffens, Ray, Asper, Rafko, Fortney, and Humphries; opposed: none; motion carried unanimously.

- b. **Motion to Approve the Regional Policies as Presented**
 - i. **Policy:** No policies for October

VIII. ITEMS FROM THE EXECUTIVE DIRECTOR

- a. Lisa Graham reminded Board Members of two upcoming events:
 - i. Benesh Open House
 - ii. MCMHA Town Hall Meeting

IX. CITIZEN COMMENTS

Bridgitte Gates, Customer Services, sent the October newsletter to the full Board.

X. ANNOUNCEMENTS BY BOARD MEMBERS

Chantele Steffens requested to attend the CMHAM Fall Conference.

Mike Humphries thanked everyone for staying through the Special Meeting.

XI. ADJOURNMENT

LaMar Frederick moved to adjourn at 7:03pm. Pam Ray supported. Motion carried unanimously.

Submitted by,



Susan Fortney
Secretary Pro-Tem

LG/dp 10/13/22

