



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
March 26, 2025**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; Rebecca Pasko; LaMar Frederick; Becca Curley; Dawn Asper; Ken Papenhagen; and Deb Staelgraeve

Excused: John Burkardt, Pam Ray, and Naomi Stoner

Absent:

Staff: Lisa Graham

Guests: 6 guests were present

I. CALL TO ORDER

The Board Chair, Mike Humphries, called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Ken Papenhagen moved to adopt the draft agenda as presented. Deb Staelgraeve supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE MARCH 19, 2025 BOARD MEETING AND WAIVE THE READING THEREOF

Susan Fortney moved to approve the minutes for the March 19, 2025 Board Meeting and waive the reading thereof. Catherine Bernhold supported. Motion carried unanimously.

VI. BOARD MEETING EVALUATION REPORT

Mike Humphries encouraged board members to submit their Board Meeting evaluations.

VII. PUBLIC COMMENTS

There were no citizen comments.

VIII. PRESENTATIONS, RECOGNITION, AND CELEBRATIONS

- a. Human Resources Report – Jim Brown presented the 1st Quarter Human Resources Report, providing updates on new hires, terminations, current vacancies, non-union grievances, exit interviews, corporate and other clinical training, and compliance.

- b. Operations Report – Bridgitte Gates presented the Operations Report, highlighting updates from Revel Marketing, Mental Health Fun Day, 2nd Quarter Grievances, Kiosk data, updates on the Swartz Home, and the Performance Provider Survey Results.
- i. Revel Marketing is in the process of creating a video of the River Raisin Clubhouse. Once completed it will be available on the agency website. Currently there is a video on the website that shows the new location and inside of the building.
 - ii. Posters, flyers, and QR codes have been provided to all libraries in the county and have contacted Townships to do the same.
 - iii. We continue to have a presence in the community and recently had a table at the Bedford Business Fair.
 - iv. Grievances: Data from January and February were presented.
 - v. Pulse for Good: Kiosk data from January and February provided 46 total responses from the lobby and prescriber kiosks only. Comments from consumers/guardians were as follows:
 - 1. Traveling Nurse.
 - vi. Progressive Residential Services (PRS) will be the provider for the Swartz Home and the goal is to move consumers in by April 1, 2025. Once licensed, will become a 5 bed group home.
 - vii. Providers continue to remain above 85% with staff retention. The challenge continues to be in retention and recruitment, yet this is also a great success.
 - viii. New Directions will be moving downstairs at the Benesh building. Meeting with leadership in May to discuss the location and see what they need to be successful and visible in the community.

Dawn Asper asked about subletting space at the Benesh building. Lisa Graham responded that Catholic Charities may be interested in Benesh for outpatient therapy and will be taking Rebecca Turner on a tour of the building and meeting with her next month.

Mike Humphries acknowledged that it was Catherine Bernhold and Pam Ray's last Board Meeting as their terms expire on March 31, 2025.

Mike Humphries presented a Certificate of Appreciation to Catherine Bernhold for her four years of service. Catherine commented that it has been a great four years, learned a lot, and appreciates a lot more for those that work for the agency. Catherine has reached the point where she had to say no to some things and has a heavy heart for leaving as she has enjoyed being a part of the Board.

Mike Humphries commented that Pam Ray could not be present this evening, but Pam may visit during a Board Meeting in May/June and Mike would like to officially present a Certificate of Appreciation for Pam's twenty-one years of service at that time.

Board members thanked Catherine and Pam for their dedication and service.

IX. BOARD COMMITTEE REPORTS

a. Committee Chair Reports

- i. Bylaws & Policy – The committee met to review the Board Bylaws and Governance Policy Manual and amend language to correlate with the changes to the Board meeting and committee structure. The amendments will be sent to the Board for review and feedback and upon completion will be brought to the Board for consideration to approve.
- ii. Community Relations – The committee is super excited to support the River Raisin Clubhouse with their plans for an Open House. Rebecca Pasko passed out flyers to board members to save the date for June 5, 2025 from 3pm to 7pm. We are looking to have a big turn out and have all board members attend and for them to invite at least five people each. Once the details are confirmed for fundraising, information will be sent to the Board.
- iii. Executive Committee – Reviewed the board meeting draft agenda.

b. Motion to Place on File All Written Committee Reports

Catherin Bernhold moved to place on file all written committee reports. Rebecca Pasko supported. Motion carried unanimously.

Written reports placed on file were Bylaws & Policy; Community Relations; and Executive.

X. ITEMS FOR BOARD CONSIDERATION

- a. **Motion to Approve the Consent Agenda Less Item _____.**
i. Service Contracts as Presented

LaMar Frederick moved to approve the Service Contracts as presented. Dawn Asper supported.
Roll call: In favor: Staelgraeve, Papenhagen, Asper, Pasko, Fortney, Humphries, Frederick, Curley, and Bernhold; opposed: none; motion carried unanimously.

XI. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

- a. **Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**

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| i. Policy: | N/A | |
| ii. Procedure: | POC7083-P1 | Expedited Behavior Plan Review Procedure |
| | POC7024-P1 | Progress Review Procedure |
| | POC7069-P7 | Screening Brief Intervention & Treatment (SBIRT) Procedure |
| iii. Exhibit: | POC7083-E2 | BTC Consent Form Exhibit |
| | POC7083-E4 | BTC Emergency Review Form Exhibit |
| | POC7069-E21 | SBIRT Screening Cheat Sheet Exhibit |
| iv. Rescind: | POC7083-E5 | Emergency Use of Law Enforcement Form Exhibit |
| | POC7083-E6 | Physical Intervention Debriefing Form Exhibit |
| | POC7083-E3 | BTC Presentation Exhibit |
| i. Relocate: | N/A | |

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Susan Fortney supported. Motion carried unanimously.

- b. **Motion to Approve the Regional Policy, Procedure, and Exhibits as Presented**

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| i. Policy: | FCM3025 | Ability to Pay Policy |
| | RR8009 | Consent to Treatment & Services Policy |
| | POP7094 | Emergency and Post-Stabilization Services Policy |
| | FCM3023 | Financial Audits of Contracts Policy |
| | RR8017 | Office of Recipient Rights Policy |
| | PI6004 | Performance Improvement Policy |
| ii. Exhibit: | N/A | |

Catherine Bernhold moved to approve the Regional Policy, Procedure, and Exhibits as presented. Susan Fortney supported. Motion carried unanimously.

XII. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional PIHP Board Meeting – Did not meet.
b. CMHAM Policy and Legislation Committee Report – Rebecca Pasko commented that they are settling into their committees as this is a new year. Of the Bills that have been put on the floor, 6 of them right now, are MDHHS related and not focused on mental health. In the Senate there are 2 that are for psychologist licensing issues. They want to change the testing, and add extra supervision. They also talked a lot about the PIHPs and the MDHHS Survey that was not only sent to mental health but to consumers as well.

Lisa Graham sent the MDHHS Survey to board members. The 4 PIHPs who are engaged in litigation did not get notification that this survey was coming out. Consumers and advocacy groups are saying they want more choice. The number of challenges that consumers are bringing up are legitimate but even if this is successful and the PIHP structure changes, it will not address the concerns or choice consumers have. It will not make a difference in the core needs for consumers. Getting rid of administrative burden sounds good but that burden then falls on someone else. The duties would get re-arranged. Lisa is taking this seriously as she sees

this as another step towards privatization of mental health. The department has not given a lot of information, we are waiting for the results.

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- a. Chief Executive Officer's Report Included an Update on: the Office of Recipient Rights; CCBHC Site Visit; Joint Commission Survey; PIHP Procurement Survey; Mental Health Fun Day; River Raisin Clubhouse Open House; and the Monroe County Fair.

Lisa Graham commented that it is with mixed emotions that I report that Recipient Rights Officer, Shelley Koyl, has announced her plans to retire. Her last day is 4/18/25. Shelley has been instrumental in leading and maintaining MCMHA's positive Recipient Rights culture for over twenty years, and she will be sorely missed. Shelly has been instrumental in our Recipient Rights audits and have had 100% the last eight years in a row. MCMHA will be involved in the interview process, once Washtenaw secures candidates.

We had an opportunity to promote services available through CCBHC for veterans. It was a nice event at the VFW on Jones Road. Lisa Graham and Susan Fortney had been working on this since late last year. There was a good turnout for this event.

XIV. NEW BUSINESS

There was no new business.

XV. PUBLIC COMMENTS

There were no citizen comments.

XVI. BOARD MEMBER ANNOUNCEMENTS

Dawn Asper commented on getting reports and understanding what is going on. Kudos to those working together and moving forward.

LaMar Frederick commented on not losing sight on cuts to Medicaid. Always keeping this in the forefront that something may come down the pathway and give is a great deal of concern.

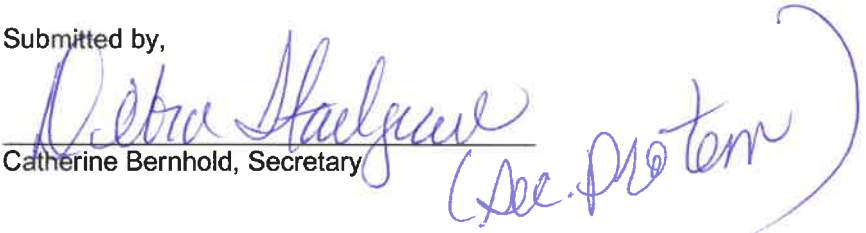
Catherine Bernhold thanked everyone for a great 4 years on the Board and especially for Lisa Graham and Dawn Pratt. I have enjoyed it and wish all of you the best of luck.

Mike Humphries let Catherine Bernhold know she had been a godsend for him over the last 2 years. Catherine's dedication to the Board has very much been appreciated. Mike also echoed Dawn Asper and thanked everyone for working together so well, we are making progress.

XVII. ADJOURNMENT

Mike Humphries adjourned the meeting at 7:11pm.

Submitted by,


Catherine Bernhold, Secretary

LG/dp
4/3/25