



BOARD OF DIRECTORS REGULAR MEETING MINUTES
June 18, 2025

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Deb Staelgraeve; Ken Papenhagen; Dawn Asper; Rebecca Pasko; John Burkardt; LaMar Frederick; Reda Biniecki; Becca Curley; and Joan Canning

Excused: Naomi Stoner

Absent:

Staff: Lisa Graham; Richard Carpenter; and Ken Melvin

Guests: Jim Greene, Dykema; Dr. Frances Jackson, Parliamentarian; and 7 guests were present

I. CALL TO ORDER

The Board Chair, Mike Humphries, called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

Mike Humphries appointed Susan Fortney as Secretary Pro-Tem.

Lisa Graham introduced Dr. Frances Jackson. Dr. Jackson is a Professional Registered Parliamentarian who Rebecca Pasko and Lisa Graham talked with in the past week about offering her parliamentarian services to our Board to better understand Robert's Rules of Order and to have better written Board Bylaws. The intent is for Dr. Jackson to observe our meeting this evening and a formal agreement for services will be brought to the Board for consideration.

IV. ELECTION OF OFFICERS

The Nominating Committee began the elections.

Election of Board Chairperson:

There were two board members showing interest in the Board Chairperson position. Board members showing interest were Mike Humphries and Rebecca Pasko.

Recommendation for Mike Humphries as Board Chairperson. Mike Humphries requested to ask Rebecca Pasko first.

Mike Humphries was informed by the Parliamentarian that it is the duty of the Chairperson to conduct the officer elections. Mike Humphries took over and continued with the elections.

Recommendation for Rebecca Pasko as Board Chairperson. Rebecca Pasko accepted.

Recommendation for Mike Humphries as Board Chairperson. Mike Humphries made an announcement that he does not believe that there was ever any ill intent with the way the vote took place. Mike has no desire to attempt to overturn that result and will decline the nomination today. Doing so, knowing there is a gentleman's agreement, and hoping that comes to fruition.

Nominations were opened to the floor for Board Chairperson. Hearing no further nominations, nominations were closed.

All in favor of accepting Rebecca Pasko of the Board Chairperson. The Board cast a unanimous vote, none opposed.

Rebecca Pasko has been elected as the Board Chairperson for 2025-2026.

Election of Board Vice Chairperson:

There were two board members showing interest in the Board Vice Chairperson position. Board Members showing interest were John Burkardt and Becca Curley.

Recommendation for John Burkardt as Board Vice Chairperson. John Burkardt accepted.

Recommendation for Becca Curley as Board Vice Chairperson. Becca Curley accepted.

Nominations were opened to the floor for Board Vice Chairperson. Hearing no further nominations, nominations were closed.

Votes for John Burkardt (6): Joan Canning, LaMar Frederick, John Burkardt, Dawn Asper, Ken Papenhagen, and Deb Staelgraeve.

Votes for Becca Curley (5): Susan Fortney, Rebecca Pasko, Reda Biniecki, Becca Curley, and Mike Humphries.

John Burkardt has been elected as Board Vice Chairperson for 2025-2026.

Election of Board Secretary:

There were two board members showing interest in the Board Secretary position. Board members showing interest were Susan Fortney and Ken Papenhagen.

Recommendation for Susan Fortney as Board Secretary. Susan Fortney accepted.

Recommended for Ken Papenhagen as Board Secretary. Ken Papenhagen declined.

Nominations were opened to the floor for Board Secretary. Hearing no further nominations, nominations were closed.

Votes for Susan Fortney (9): Dawn Asper, Rebecca Pasko, Susan Fortney, Mike Humphries, John Burkardt, LaMar Frederick, Reda Biniecki, Becca Curley, and Joan Canning. Abstain: Ken Papenhagen.

Susan Fortney has been elected as Board Secretary for 2025-2026.

Mike Humphries congratulated the new officers.

V. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Susan Fortney moved to adopt the draft agenda as presented. Becca Curley supported. Motion carried unanimously.

VI. CONSIDERATION TO APPROVE THE MINUTES FROM THE MAY 21, 2025 BOARD MEETING AND MAY 28, 2025 BOARD MEETING AND WAIVE THE READING THEREOF

John Burkardt moved to approve the minutes for the May 21, 2025 Board Meeting and the May 28, 2025 Board Meeting and waive the reading thereof. Ken Papenhagen supported. Motion carried unanimously.

VII. BOARD MEETING EVALUATION REPORT

The Board Meeting Evaluation Report from the May 28, 2025 Board Meeting was reviewed.

VIII. PUBLIC COMMENTS

Dr. Frances Jackson, a lifelong resident of Detroit, shared her credentials and a little about herself with the Board of Directors. Dr. Jackson holds a Bachelor's in Nursing and a PHD in Counseling from Wayne State University, a Master's in Guidance Counseling, and a second Master's in Nursing from the University of Michigan, Go Blue! Dr. Jackson touched base on several areas that has formed her career. In 1996, Dr. Jackson joined the Detroit unit of the National Association of Parliamentarian, passed the exams, and became a member of the national association. Dr. Jackson earned the highest credential one can earn, a Professional Registered Parliamentarian. There are few that 400 in the whole country. Dr. Jackson recently finished a term as President of Michigan State Association of Parliamentarians. She was also President of the Michigan Unit of Registered Parliamentarians. Dr. Jackson is currently the Parliamentarian for the Board of Police Commissioners which is an eclectic body for the City of Detroit that provides civilian oversight for the Detroit Policy Department. Dr. Jackson is also the Parliamentarian for the Community District, and both these groups are subject to the Open Meetings Act. Dr. Jackson is a Methodist and the Parliamentarian for her Church. She has been married almost 53 years and her husband is an Attorney. They have two children, a daughter and a son.

Dr. Jackson is looking forward to providing training for the Board of Directors.

IX. PRESENTATIONS

- a. Operations Report – Bridgitte Gates presented the Operations Report, highlighting updates from Revel Marketing, FY2024 Annual Report, 2nd Quarter Grievances, Kiosk data, and an update on the Windemere Home.
 - i. Working with Revel on the next steps for rolling out our Behavioral Health Urgent Care (BHUC) with a press release and campaign.
 - ii. The Board was provided with a copy of the FY2024 Annual Report.
 - iii. Grievances: Data from May was presented.
 - iv. Pulse for Good: Kiosk data from May provided 38 total responses from the lobby and prescriber kiosks only.
 1. Comments from consumers/guardians were as follows:
 - a. Food
 - b. Two requests for a traveling nurse
 - c. Coffee
 2. Comments made where low stars were received:
 - a. Office appointments are not available when I am available
 - b. After school appointments are not available
 - c. My appointment was cancelled/rescheduled, and I wasn't notified
 - d. Bathroom was dirty
 - e. Lobby was dirty
 - f. Person I was meeting with wasn't listening to me.
 - g. Person I was meeting with was late.
 - h. My worker was working from home.
 - v. The Windemere home passed inspections from the Township. Provider in process of obtaining furniture for the home. Consumers/Guardians are in process of next steps for a move in date and visiting the home.

X. ITEMS FOR BOARD CONSIDERATION

- a. Board Action Request: Claims & Billing Specialist Position – Lisa Graham presented the Board Action Request along with a PowerPoint presentation at the May 21st Board Meeting. Lisa provided a brief overview of the Board Action Request and answered questions.

LaMar Frederick moved to approve an amendment to the current Rehmann Contract in order to add Claims and Billing tasks to their statement of work for an additional flat monthly fee of \$16,500 for a period not to exceed the current contract. Ken Papenhagen supported. Roll call: In favor: Canning, Curley, Biniecki, Frederick, Burkardt, Humphries, Fortney, Pasko, Asper, Papenhagen and Staelgraeve; Opposed: none. Motion adopted unanimously.

- b. Board Action Request: Change Legal Name of Monroe County Community Mental Health Authority – Lisa Graham commented that in our re-credentialing process with CMS, we have found that one of the items that is holding up the application process is that our legal name is still Monroe County Community Mental Health Authority but yet we have gone by Monroe Community Mental Health Authority for quite some time. At some point, around 20 years or so ago, this Agency dropped the word "County" from our business name, however, there are still some agencies that we are listed with our legal name (includes the word "County"). In order to complete our CMS application, the Board would need to vote to drop the word "County" from our business name so that the proper documentation can be filed. Legal Counsel will assist in filing the proper documentation. Lisa requested for the Board to approve the change to our business name so that we are legally Monroe Community Mental Health Authority.
- c. Service Contracts - Alicia Riggs presented the Service Contracts as presented for Board consideration.
- d. Administrative Contracts – the Administrative Contract was already addressed under section X. a.

XI. ITEMS FOR BOARD ACTION

- a. **MOTION TO CHANGE THE LEGAL NAME OF MONROE COUNTY COMMUNITY MENTAL HEALTH AUTHORITY TO MONROE COMMUNITY MENTAL HEALTH AUTHORITY**

Dawn Asper moved to postpone to the next Board Meeting. Reda Biniecki supported. Discussion followed. Roll call: In favor: Canning, Curley, Biniecki, Frederick, Burkardt, Humphries, Fortney, Pasko, Asper, Papenhagen and Staelgraeve; Opposed: none. Motion adopted unanimously.

XII. FISCAL FINANCE REPORT

- a. Fiscal Finance Report: Ken Melvin presented the April financials, highlighting:
- i. Statement of Activities:
1. Revenue is trending/projected higher than last year, as expected. This is due to budgetary, and rate increases from the PIHP capitation and CCBHC.
 2. Spending is largely in line with the prior year with the exception of provider network. We expect to have increased costs as we pushed out DCW increases and targeted specialized residential rates. We also have a conservative IBNR estimate to account for other potential increases and ABA rate changes.
 3. Expecting to contribute \$304,083 to the fund balance primarily driven by ongoing efforts to reduce non-Medicaid spending and increase service delivery to Medicaid individuals.
- ii. Statement of Activities – Mental Health Budget-to-Actual:
1. Revenue is trending/projected higher than budget for Medicaid as we see slight increases for waiver payments. CCBHC revenue is lower than expected as we have lags with T-1040 reporting. County appropriation revenue is lower than budgeted due to timing. We expect to receive the full budget. Other revenue is trending high due to a provider refund received.
 2. Salary and benefit expense are trending lower than budget in total. Mostly due to lower than anticipated benefit costs in addition to vacancies of staff positions.

3. Provider network expense is higher than anticipated as mentioned in the bullet above.
- iii. FY2025 Revenue and Expenses by Fund Source:
 1. The CCBHC Medicaid program is showing a surplus of \$844,752 through this reporting period. However, CCBHC non-Medicaid is trending over budget.
 2. Traditional State General Fund spending is lower than budgeted. This is a result of efforts around Medicaid enrollment and tracking of deductibles.
- b. Other Comments:
 - i. Mid-Year Rate Adjustment: Ken Melvin commented that the State of Michigan has come through with a mid-year rate adjustment. More dollars should be flowing into the system. We will see that directly when Children's SED waiver goes up and when we push out an Autism increase. The State pushed funding into the system and those dollars will come from the PIHP.
 - ii. Direct Payment for CCBHC: Richard Carpenter commented that there is a general sense that direct payments for CCBHC's is a good thing. A direct payment cuts out the middleman, which is the PIHP. Implementation of direct payments is October 1, 2025. Richard Carpenter has not yet received information or a plan on how this will work with the State to make sure the money flows appropriately. There have been quite a lot of questions, and the general feedback is that the State is looking to the CCBHC's to figure this out. We may have to push all CCBHC claims through CHAMPS. When the PIHP did the process, there was a cost for coding, like 1%, and was insignificant. If the State does this, we will have to be like a "fee for service" and batch the claims, wait for the State, and if the claims are not good then they will send them back for us to fix. There is a potential delay for direct payment. The state has verbally committed to this until it is ready to run smoothly. But, if there is not a good plan in place and the money does not flow, we will need to figure out how to address this. We will need to have cash in the bank. Richard wanted to alert the Board as more information will be provided as received. This process may not be as rosy as some of our counterparts thinking this is a great thing. There are risks.
 - iii. PIHP Procurement: Richard Carpenter commented that the State is planning to do a procurement of the PIHP System. They gave us specifications of what this would look like. They rescinded the document that it must be a 501C3 entity. Now there is a placeholder for not for profit with a definition to be explained in the RFP process. It means the current PIHPs as they exist are not qualified to respond. There is not a current PIHP that does not meet the criteria. Do we give up? No. There is still a desire for a public health system. There is a view from some that a public entity is best. What can we do? There is only one option that is viable. The 3 new regions that are defined on the map, if we are interested in a public system, the CMHs in that region would have to create a government entity to respond to the PIHP. Richard is hearing that there may be interest in creating a government entity to respond to the RFP. If this is an option, it will need to happen quick. We may have to come to this Board with a solution. Richard wanted the Board to know we may have to take action very soon. We are planning for the worst-case scenario and it could be a month from now. Richard would rather be prepared and plan for the worst and hope for the best.

LaMar Frederick commented that the PIHP in Ann Arbor is setting up exit strategies for their employees. If we are going to go to the 3-region system, then we don't know who we are going to be working with. LaMar's concern is that we could be left out in the cold. The transition is never good when dealing with government agencies. The transition of authority, accountability and responsibility is going to be questionable, and we don't know what the new entity will be.

XIII. NEW BUSINESS

There was no new business.

XIV. PUBLIC COMMENTS

There were no public comments.

XV. BOARD MEMBER ANNOUNCEMENTS

Joan Canning commented that we are about to get hit by a storm.

Reda Biniecki attended the CMHAM Summer Conference in early June and thanked board members for letting her attend. It was a great learning opportunity and money well spent.

John Burkardt commented that this is his 85-month serving on this Board. Unlike the rest of you, I come here at 4:30pm. What the big hold up was in May was handled in 5 minutes. I know we want to all do the work, but I have to come here early. I was pleased with what happened tonight and hopeful to move forward.

Susan Fortney commented that it makes her proud to come together and able move forward. Thank you for your vote of confidence.

Dawn Asper thanked Dr. Jackson for standing by the Board's side as we muddle through this.

Ken Papenhagen wished all a blessed week.

XVI. ADJOURNMENT

Mike Humphries adjourned the meeting at 7:32pm.

Submitted by,


Susan Fortney, Secretary Pro-Tem

LG/dp
6/20/25