

MONROE COMMUNITY MENTAL HEALTH AUTHORITY BOARD MEETING

July 16, 2025 – 6:00 p.m. / Aspen Room Draft Amended Agenda

BOARD GUIDING PRINCIPLES:

- 1.1 Monroe Community Mental Health Authority ("Authority") exists to help individuals with mental illnesses and/or intellectual/developmental disabilities so they can live, work, and play in their communities to their fullest potential. As a Certified Community Behavior Clinic (CCBHC), the Authority will provide mental health and/or substance use care/services, regardless of ability to pay, place of residence, or age, including developmentally appropriate care for children and youth.
- 1.2 Monroe Community Mental Health Authority strives to be the provider of choice for Monroe County by offering the highest quality of treatment with positive measurable outcomes, while maintaining competitive service rates with the State.
- 1.3 Monroe Community Mental Health Authority establishes and sustains a culture that values each staff member; holds staff to high standards; is fair and respectful; values creativity, and promotes collaborative thinking.
- 1.4 Monroe Community Mental Health Authority continues to establish collaborative community relationships that enable MCMHA to provide quality service to consumers.

BOARD RULES OF CONDUCT:

- a. Speak only after being acknowledged by the Chair and only to the Chair.
- b. Keep deliberation focused on the issue and don't make it personal.
- c. Divulge all pertinent information related to agenda items before action is taken.
- d. Seek to understand before becoming understood.
- Seek to do no harm.

CITIZEN RULES OF CONDUCT:

a. In order for our Board to move efficiently through the meeting agenda, we ask that everyone present conduct themselves respectfully and with decorum. Anyone who chooses not to comply with this will be asked to leave the building.

MISSION STATEMENT: Enrich lives and promote wellness.

VISION STATEMENT: To be a valued/active partner in an integrated System of Care that improves the health and wellness of our

community.

CORE VALUES: Compassion, Authenticity, Trust, and Accountability.

I.	Call to Order	<u>Guide</u> 01 min
II.	Roll Call	02 min
III.	Pledge of Allegiance	02 min
IV.	Motion to Adopt the Amended Agenda as Presented	02 min
V.	Motion to Approve the Minutes from the June 25, 2025 Board Meeting and waive the Reading Thereof	02 min
VI.	Board Meeting Evaluation Report (handout)	02 min
VII.	Public Comments	03 min/person
	"The Board will listen respectfully to public comments but will not respond directly during the meeting.	_

You can expect a follow up contact from the Chief Executive Officer or representative within 24 hours if your comment is about a specific problem or complaint. Comments shall be limited to 3 minutes".

VIII. Presentations 50 min

- a. VelloHealth Nathaniel Weiss, CEO VelloHealth Inc.
- b. Operations Report Bridgitte Gates

IX. Items for Board Consideration

30 min

- a. Board Action Request: VelloHealth
- b. Service Contracts
- c. Administrative Contracts
- d. Board Action Request: Behavioral Health Urgent Care Lease

X. Items for Board Action

02 min

a. Motion to Approve a 3-Year Lease Agreement Between Monroe Community Mental Health Authority and ProMedica Monroe Regional Hospital for the Property Located at 316-322 Colonial Court, Monroe, MI 48162 for the Purpose of Establishing a Behavioral Health Urgent Care Clinic

XI. Fiscal Finance Report

20 min

- a. Monthly Highlights
- b. Basic Financial Statements
 - i. Statement of Position
 - ii. Statement of Activities
 - iii. Budget-to-Actual
- c. Income Statement
 - i. Fiscal Revenues and Expenses by Fund Source
- d. Trends and Payments
 - i. Comparative Charts
 - ii. Trends
 - iii. Payments by Vendor
 - 1. Provider Network
 - 2. Admin / Other

XII. New Business 00 min

XIII. Public Comments 03 min/person

XIV. Board Member Announcements 03 min/person

XV. Adjournment 01 min

The next regular scheduled meeting for the Monroe Community Mental Health Authority Board of Directors is on Wednesday, July 23, 2025 beginning at 6:00pm in the Aspen Room.

LG/dp 4:30 p.m.



BOARD OF DIRECTORS REGULAR MEETING MINUTES June 25, 2025

Present: Rebecca Pasko, Chairperson; John Burkardt, Vice Chairperson; Susan Fortney, Secretary;

Mike Humphries (arrived at 6:38pm); Deb Staelgraeve; Ken Papenhagen; Naomi Stoner;

LaMar Frederick; Reda Biniecki; Becca Curley; and Joan Canning

Excused: Dawn Asper

Absent:

Staff: Lisa Graham

Guests: 4 guests were present

I. CALL TO ORDER

The Board Chair, Rebecca Pasko, called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Rebecca Pasko.

Rebecca Pasko reintroduced guest Dr. Frances Jackson, and commented on the Board meeting with Dr. Jackson for a Board Workshop in July.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Ken Papenhagen moved to adopt the draft agenda as presented. Becca Curley supported. Motion carried unanimously.

V. <u>CONSIDERATION TO APPROVE THE MINUTES FROM THE JUNE 18, 2025 BOARD MEETING AND</u> WAIVE THE READING THEREOF

John Burkardt moved to approve the minutes for the June 18, 2025 Board Meeting and waive the reading thereof. Susan Fortney supported. Motion carried unanimously.

VI. BOARD MEETING EVALUATION REPORT

Rebecca Pasko reviewed the Board Meeting Evaluation Report from the June 18, 2025 Board Meeting.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. PRESENTATIONS, RECOGNITION, AND CELEBRATIONS

- a. <u>Clinical Report</u> Crystal Palmer presented the Clinical Report Executive Summaries with data from May and June. If reference is needed from May's Executive Summary, the full Clinical Report was in the May 28, 2025 Board Packet.
 - i. Executive Summary May
 - 1. The Crisis Mobile Team is completing the online "Behavioral Health Crisis Provider Training" curriculum through Wayne State University.
 - MCMHA continues to recruit and hire staff for current vacancies, which is nine (9) at this time.
 - 3. There were 24 universal referrals made in April. 75% received some type of follow-up, services authorized, etc. 8% declined any further intervention, and 17% MCMHA didn't have enough information for follow-up or received no response.
 - 4. Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in five (5) programs/activities and one (1) 1:1 meeting during the month of April.
 - 5. Crisis Mobile was deployed 54 times in April, which averaged 1.15 hours of face-to-face interaction time.
 - 6. The average response time for Crisis Mobile was approximately 21.54 minutes, which is likely due to 66% of the calls from the 48161 and 48162 zip codes.
 - 7. There were multiple referral sources for Crisis Mobile; 74% were from the Monroe County Sheriff's Department and Monroe City Police; 24% were from Access Dept/CMH, and 2% were self-referral.
 - 8. There were 385 appointments scheduled for the Benesh Building in FY25 with 79% occurring in the office.
 - 9. Enrollment for the CCBHC has decreased by 17 members over the last month. This is a 0.7% decrease in enrollment.
 - 10. MCMHA currently has 61 enrollees in the Behavioral Health Home program.
 - 11. The data for incoming calls being answered is 96% for FY25, which meets MCMHA's goal of 95%.
 - 12. The Michigan Department of Health and Human Services conducted our Certified Community Behavioral Health Clinic site visit on April 30, 2025, which was successful with only four recommendations.

ii. Executive Summary - June

- 1. The Clinical Department attended a monthly training focused on assessments and compliance.
- 2. MCMHA continues to recruit and hire staff for current vacancies, which is 10 at this time. Two (2) positions are new for the Behavioral Health Urgent Care.
- 3. There were 23 universal referrals made in May. 87% received some type of follow-up, services authorized, etc. 0% declined any further intervention, and 13% MCMHA didn't have enough information for follow-up or received no response.
- 4. Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in seven (7) programs/activities and one (1) 1:1 meeting during the month of May.
- 5. Crisis Mobile was deployed 108 times in May, which averaged 1.12 hours of face-to-face interaction time.
- 6. The average response time for Crisis Mobile was approximately 18.77 minutes, which is likely due to 56% of the calls from the 48161 and 48162 zip codes.
- 7. There were multiple referral sources for Crisis Mobile; 63% were from the Monroe County Sheriff's Department and Monroe City Police; 26% were from Access Dept/CMH, and 11% were self-referral.
- 8. There were 432 appointments scheduled for the Benesh Building in FY25 with 79% occurring in the office.
- 9. Enrollment for the CCBHC has decreased by 14 members over the last month. This is a 0.6% decrease in enrollment.
- 10. MCMHA currently has 55 enrollees in the Behavioral Health Home program.
- 11. The data for incoming calls being answered is 96% for FY25, which meets MCMHA's goal of 95%.

b. MDHHS and CCBHC Performance Quality Metrics - Lisa Graham presented the 1st Quarter MDHHS and CCBHC Performance Quality Metrics. MCMHA did well on two of the five indicators. For the three under the threshold, we did a deep dive and identified breakdowns in the processes and put new processes in place. We will continue performance improvement in these areas and the expectation is to see those indicators improve in 2nd and 3rd quarter.

The agency found out today that for the first year of being a CCBHC, MCMHA met all of performance quality metrics and will receive a \$608,000 bonus in revenue. Lisa gave thanks to all staff for their hard work and to Sabrina Bergman, CCBHC Program Director. MCMHA was able to expand services to the county, serve 20% more people than the year prior and ended up making a profit. This is really something to celebrate and is great news for our agency.

c. Mental Health Fun Day Donations - Lisa Graham recognized a number of individuals and groups that made personal donations for the MCMHA Mental Health Fun Day that occurred on May 17, 2025 and thanked them as the day was a success and everyone had a great time.

Those that donated: Amber Ellerman, Deb Mason, Stephanie Crawford, Tina Downton, Sandi Lee, Alicia Riggs, Dawn Grant, Joy Baltrip, PHS, Crisis Mobile, Therapy Team, Sabrina Bergman, Brooke Berry, Executive Leadership Team, MCMHA Board of Directors, and the United Way.

IX. **BOARD COMMITTEE REPORTS**

- a. Committee Chair Reports there were no reports for June.
- b. Committee List and Scope/Sign-Up Board members will be sent the committee list with the request to sign up for the committee(s) they have interest in participating on. Appointments will be made at a July Board Meeting.

Mike Humphries arrived at 6:38pm.

X. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda Less Item _____

i. Service Contracts as Presented

LaMar Frederick moved to approve the Service Contracts for the period set forth and the rates set forth as presented. Ken Papenhagen supported. Roll call: In favor: Humphries. Staelgraeve. Papenhagen, Fortney, Burkardt, Pasko, Stoner, Frederick, Biniecki, Curley, and Canning; opposed: none; motion carried unanimously.

b. Motion to Change the Legal Name of Monroe County Community Mental Health Authority to **Monroe Community Mental Health Authority**

LaMar Frederick moved to postpone to the next meeting. Joan Canning supported. Discussion followed. Motion carried unanimously.

AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL XI.

iii. Exhibit:

a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented

i.	Policy:	HR4032 HR4037	Violence in the Workplace Weapons in the Workplace
		FCM3000	Cash Receipting
ii.	Procedure:	POC7062-P1	Timely Access to Services

FCM3000-P1 Cash Receipting POC7074-P2 CAFAS Use

POC7074-P5 MichiCANS Use Non-Discrimination Policy Statement RR8028-E1

FCM3000-E1 Payment Log

Clinical Assignment for Ongoing Care - Front Door Access iv. Rescind: POC7067-P1

POC7067-P2 Open Access to Care - Clinical Coverage

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POC7083-P2 Physical Intervention

POC7067-E2 Clinical Coverage Open Consumer Flow Chart

POC7067-E4 Community Referral Form POC7067-E5 Hospital ER Process POC7074-P4 Internal Delay of Service

Susan Fortney moved to approve the Authority Policy, Procedure, and Exhibits as presented. Ken Papenhagen supported. Motion carried unanimously.

b. Motion to Approve the Regional Policy, Procedure, and Exhibits as Presented

i. Policy: POC7074 Crisis Prevention Planning and Safety Planning

Ken Papenhagen moved to approve the Regional Policy, Procedure, and Exhibits as presented. Reda Biniecki supported. Motion carried unanimously.

XII. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional PIHP Board Meeting Minutes from the June 11, 2025 PIHP Board Meeting were included in the packet.
 - i. Lamar Frederick commented on his concerns about the PIHP Procurement. Our PIHP is not clear if they are eligible to put in a bid to become the PIHP for the central region. There are open lawsuits and if you lose the plaintiff, the lawsuits go away. We were advised that at the next PIHP meeting there should be more information and will inform board members.
- b. <u>CMHAM Policy and Legislation Committee Report</u> Rebecca Pasko provided a handout of talking points and commented on why CMHAM is not in support of the PIHP Procurement. Rebecca talked with Richard Carpenter and found that the RFP has been pushed back, possibly to the end of July. The CMHAM Committee is saying it could be as late as September. Rebecca will keep the Board informed in case the Board needs to make recommendations. This topic was the biggest part of the Policy and Legislation meeting.

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

a. <u>Chief Executive Officer's Report Included an Update on:</u> the Employee Satisfaction/Engagement Survey; Substance Use Disorder (SUD) Services; PHIP Procurement; CCBHC Direct Payments; Michigan NAMI Conference; Monroe Pride; Social Media Awareness; and Donations.

<u>SUD Services</u>: MCMHA would like to hold the SUD Contracts and authorize services in Monroe County and has been our push PIHP. One of the recommendations from the CCBHC Site Visit was that they would like to see us have more control over SUD Services. We know the needs for our county and would like to be the holder of the contracts to authorize services.

<u>PIHP Procurement</u>: The most important statement to make is that the system MUST stay public and MUST retain local control. We know what our needs are. Lisa Graham's greatest fear is that we end up working with an entity that will determine services and authorizations. This would be a disaster. Deb Staelgraeve supported a Mental Health Round Table on Monday. There is another meeting on Friday that Rebecca Pasko helped pull together with Alan Bolter, CMHAM, James Colainne, PIHP, and multiple legislators to discuss and educate legislators on the PIHP Procurement process only. The important thing is that our system remains public and that we retain local control. Lisa anticipates coming back to the Board with a Resolution to oppose this process and will request the Monroe County Commissioner's to oppose this process. More to come on this.

Awareness Campaign for Behavior Health Urgent Care (BHUC): Talking with Revel Marketing about an awareness campaign to promote the BHUC. Crystal Palmer provided a brief update. We are finalizing the lease agreement, our IT Teams are in touch with each other, and ordering furniture. Things are going well.

River Raisin Clubhouse Open House: Some board members attended the Clubhouse Open House. It exceeded all expectations. We had over 250 in attendance. There were a number of donated baskets and recognition was given for people in the community. The Karate School did a fund raiser in the month of May with all proceeds went to the River Raisin Clubhouse. They raised \$10,800. It was great to see people recognized and Lisa hopes to get more participation at the Clubhouse because of this.

XIV. NEW BUSINESS

There was no new business.

XV. PUBLIC COMMENTS

There were no public comments.

XVI. BOARD MEMBER ANNOUNCEMENTS

Reda Biniecki wished everyone a Happy 4th of July.

LaMar Frederick commented on concerns for the PIHP, the Big Beautiful Bill in Washington, and how that will impact our quality of service and who gets service.

Susan Fortney reminded board members to submit their stipends.

Mike Humphries apologized for being late and commented that Dykema has a Health Care Division and suggested to ask Dykema if they could work with Rehmann on the credentialing issue. It may be helpful.

XVII. ADJOURNMENT

Rebecca Pasko adjourned the meeting at 7:12pm.	
Submitted by,	
Susan Fortney, Secretary	LG/dp 6/27/25

OPERATIONS REPORT

July 16, 2025

TRUSTED COMMUNITY PARTNER

Strategic Plan Goal 2: Serve as a Responsive and Reliable Community Partner

Revel Marketing

• Working with Revel on the Behavioral Health Urgent Care marketing plan.

Monroe County Fair

• MCMHA will have a booth. Staff have volunteered their time.

Community Presence

• MCMHA continues to provide a presence in the community – booths, educational events.

SERVICES PROMOTE RECOVERY

Strategic Plan Goal 4: At All Levels of the Organization, Services Provided Meet the Needs of the Customer

Customer Services

- Quarter 3 Grievances: FY2025 (June) 2 grievances received
 - 1 Request for a new case manager granted
 - 1 Request for a new prescriber granted

Kiosks

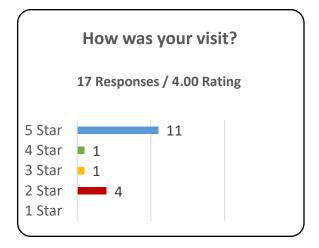
- May data provided: 17 responses for lobby, 10 responses for Prescriber hallway, and no responses from Benesh.
- Comments made where low stars were received:
 - Office appointments are not available when I am available 1 response
 - After school appointments are not available 2 responses
 - My appointment was cancelled/rescheduled, and I wasn't notified 1 response
 - My worker was working from home 2 responses
 - Staff met with not friendly 2 responses
 - Building is hard to find 2 responses
- Pulse for Good kiosk data attached for review.

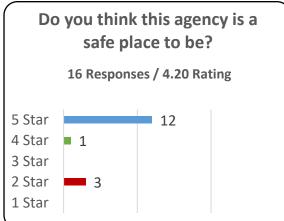
PULSE FOR GOOD DATA

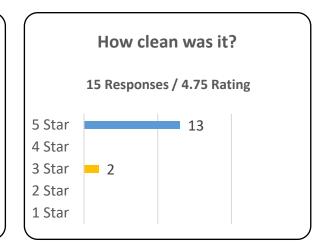


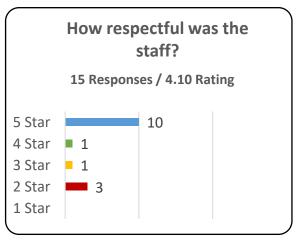
June 2025 / Location – Lobby Kiosk

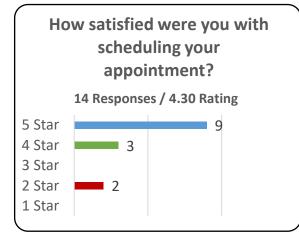
Overall Rating: 4.25

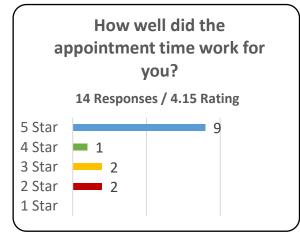


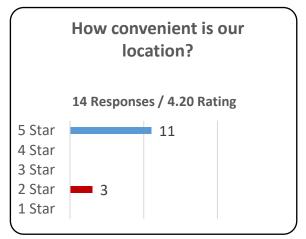










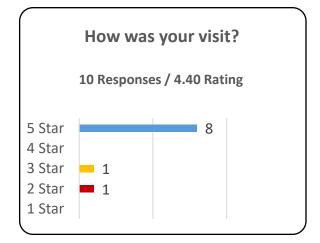


PULSE FOR GOOD DATA

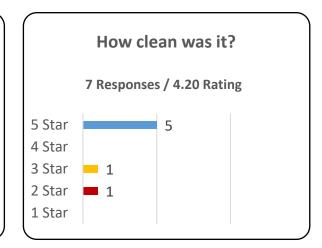


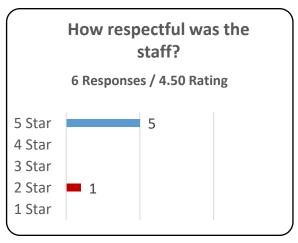
June 2025 / Location – Prescriber Kiosk

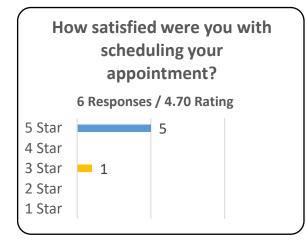
Overall Rating: 4.45

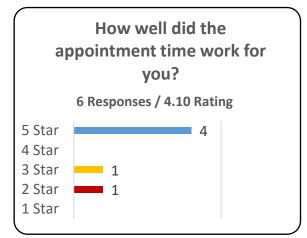


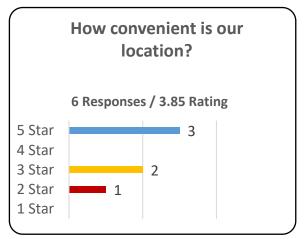












BOARD ACTION REQUEST

July 16, 2025

ACTION REQUESTED:

To approve a six-month pilot with VelloHealth in order to assess the effectiveness of its mobile application in providing community-based care to our consumers.

Background:

VelloHealth offers a unique proprietary mobile app solution that supports every aspect of community-based care delivery. Teams access client information, document visits, track medications, and manage crises through one intuitive interface. Smart routing, secure messaging, and Al-assisted documentation help teams work efficiently. VelloHealth is purpose-built for community outreach, and interfaces seamlessly with our electronic health record (PCE Systems/CRCT), eliminating duplicate data entry. The app also allows teams immediate access to client information through their mobile devices. Staff can view current medications, care plans, and safety details while providing community-based services. Teams can quickly find and update essential information about medications, treatment plans, and safety strategies. Teams can also share critical updates with colleagues to coordinate better care. The app is HIPAA-compliant and allows staff to share updates and coordinate care through secure team and client group channels.

In addition, Vello's mobile application software can:

- Visualize client locations and optimize daily routes with interactive mapping tools.
 Teams can plan and manage travel logistics from an intuitive interface.
- Manage crisis calls and dispatch responders efficiently. Track response times, coordinate team locations, and document interventions - all interfaced with your EHR.
- Turn field conversations with clients into structured progress notes and clientcentered documentation using speech recognition and Al assistance.
- Access emergency support through the SOS alert button on every screen. One tap notifies supervisors with exact location details and enables 911 access.

Monroe CMHA is looking to partner with VelloHealth in a six-month pilot project to evaluate the effectiveness of their mobile application software. During this evaluation period the agency will be assessing the effectiveness of the mobile application in a number of areas:

ACT:

• Tracking of medications, managing appointments, engagement time, treatment goals, and crisis plans.

Case Management:

- Tracking of client visits, engagement time.
- Documentation efficiency.

Mobile Crisis:

- Location monitoring and tracking of crisis team(s)
- Field deployment of mobile crisis team.
- Track response times, coordinating team locations, and document interventions

Rollout /Cost

If approved, a phased implementation will be implemented beginning with the ACT team, followed by the MI Adult Services team, and finally the Mobile Crisis team. After the sixmonth deployment period, VelloHealth and Monroe CMHA would decide whether to continue / expand the VelloHealth software implementation. The pilot would begin August 1, 2025, and run through January 31, 2026.

Total cost for the six-month trial period: \$58,500.

RECOMMENDATION:

To approve a six-month contract with VelloHealth in the amount of \$58,500.

*Consideration to approve will be included under the section Items for Board Action on the July 23, 2025 Board Meeting agenda.

MCMHA Finance Board Action Request Service Contract(s) and Amendments

<u>Action Requested</u>: Consideration to approve Mental Health Service Contract(s) / Amendments as presented:

PROVIDER	CONTRACT TERM	SERVICE DESCRIPTION	FY2022-2024 RATE / UNIT		FY2024-2026 RATE / UNIT		ADDITIONAL INFORMATION
Hospitals							
N/A							
Community Living Supports (CLS) / Su	pported Employn	nent / Respite					
Beacon Specialized Living Services, Inc	7/1/25-9/30/26	Community Living Supports Enhanced 1:1 support			\$35.00	Per hour	Addition of a service to our current agreement based on consumer need.
Residential Opportunities Inc	10/1/25-9/30/26	Community Living Supports Personal Care in Licensed Specialized Residential Setting Treatment Plan Review Behavior Treatment Plan Monitoring	\$187.59 \$151.43 \$79.61 \$388.75	Per diem Per diem Encounter Encounter	\$187.59 \$151.43 \$79.61 \$388.75	Per diem Per diem Encounter Encounter	Contract renewal.
Guardian Trac LLC Moriah Incorporated dba Eisnehower Center	7/1/25-9/30/26 7/1/25-9/30/26	Skill Building Behavior Identification assessment	\$5.78 \$2.89 \$1.93 \$1.45 \$1.16 \$.97	15 Minutes	\$5.78 \$3.82 \$3.82 \$3.82 \$3.82 \$3.82 \$3.82 \$177.32		Rate modification to reflect the unique billing structure of the program. Code change.
iviorian incorporated dba Eisnenower Center	//1/25-9/30/26	behavior identification assessment			\$177.32	Encounter	Code change.
Autism / Waiver Services							
N/A							

MCMHA Finance Board Action Request

Administrative Contracts(s)

Wednesday, July 16, 2025

<u>Action Requested</u>: Consideration to approve Mental Health Administratove Contract(s) / Amendments as presented:

CONTRACTOR	CONTRACT TERM	DEPARTMENT	SERVICE DESCRIPTION	BUDGET	ADDITIONAL INFORMATION
Phillip Archer	10/1/25-9/30/27	PHS	Renewal of current agreement with a 3.5% increase.	\$233/hour for 9 hours per week	
Frances Jackson LLC	6/1/25-8/30/25		MCMHA Board of Directors.	\$75/hour Mileage for travel to and from meetings to be paid at the current IRS approved rate	The agreement is for a 3 month period with an option to extend an additional 3 months.
Snow Chiu Wu	10/1/25-9/30/26	IΤ	Consultation and report development	\$90/hour not to exceed \$70,000 annually	



BOARD ACTION REQUEST

Behavioral Health Urgent Care Lease Agreement

ACTION REQUESTED:

MCMHA Board approval to lease the property at 316-322 Colonial Court, Monroe, MI 48162 for the purpose of establishing a Behavioral Health Urgent Care (BHUC) Clinic.

Background:

MDHHS has indicated that CCBHCs must provide urgent care/walk in services that identify the immediate needs, de-escalate the crisis, and connect an individual to a safe and least-restrictive setting for ongoing care by 10/1/2025. Behavioral Health Urgent Care requirements include:

- A Physical Location
- Specific Staff: Nurse, Behavioral Health Clinicians, Prescribers, Peers (optional)
- Services: Access/Triage/Assessment, Stabilization, and Facilitated Transitions

MCMHA has explored local options and partnerships to meet this requirement. ProMedica Monroe has graciously agreed to partner with us to lease space for our BHUC. This will allow MCMHA to coordinate care with ProMedica and other community partners, address crisis and urgent consumer needs, and potentially differ hospitalizations.

Lease Agreement:

The lease agreement is to begin July 15, 2025 and continue every month through July 15, 2028 as the end date of the lease. MCMHA will pay \$1 annually. Either party may terminate the lease at any time, for any reason, by providing 180 days advance written notice.

Other Considerations:

The BHUC will house the following programs: the Crisis Mobile Team, Jail Diversion Team, Benesh Access/Reception Team, and the BHUC Team. Once our contract terms end, MCMHA will no longer need to lease space from the Benesh site or the Salvation Army Harbor Light site allowing us to save \$128,477.58 annually.

RECOMMENDATION:

Consideration to approve a 3-year lease agreement between Monroe Community Mental Health Authority and ProMedica Monroe Regional Hospital for the property located at 316-322 Colonial Court, Monroe, MI 48162 for purposes of establishing a Behavioral Health Urgent Care Clinic



Table of Acronyms

Acronym Full Description

DAB Disabled, Aged, & Blind

HMP Healthy Michigan Plan

HSW Habilitation Supports Waiver

TANF Temporary Assistance for Needy Families

CWP Child Waiver Program

SEDW Severe Emotional Disturbance Waiver

HHBH Health Home - Behavioral Health

CMHSP Community Mental Health Services Program

PIHP Prepaid Inpatient Health Plan

CCBHC Certified Community Behavioral Health Clinic

May 2025

Monthly Highlights

- Statement of Activites Revenue is trending/projected higher than last year, as expected. This is due to budgetary
 and rate increases from the PIHP capitation and CCBHC.
- Statement of Activities Spending is largely in line with the prior year with the exception of provider network. We expect to have increased costs as we pushed out DCW increases and targeted specialized residential rates. We also have a conservative IBNR estimate to account for other potential increases and ABA rate changes.
- Statement of Activities Expecting to contribute \$319,665 to the fund balance primarily driven by ongoing efforts to reduce non-Medicaid spending and increase service delivery to Medicaid individuals.
- Statement of Activities: Mental Health-Budget to Actual Revenue is trending/projected higher than budget for medicaid as we see slight increases for waiver payments. CCBHC revenue is lower than expected as we have lags with T-1040 reporting. County appropriation revenue is lower than budgeted due to timing. We expect to receive the full budget. Other revenue is trending high due to a provider refund received.
- Statement of Activities: Mental Health-Budget to Actual Salary and benefit expense are trending lower than budget in total. Mostly due to lower than anticipated benefit costs in addition to vacancies of staff positions.
- Statement of Activities: Mental Health-Budget to Actual Provider network expense is higher than anticipated as mentioned in the bullet above.
- Fiscal 2025 Revenues and Expenses by Fund Source The CCBHC Medicaid program is showing a surplus of \$823,070 through this reporting period. However, CCBHC non-medicaid is trending over budget.
- Fiscal 2025 Revenues and Expenses by Fund Source Traditional State General Fund spending is lower than budgeted. This is a result of efforts around Medicaid enrollment and tracking of deductibles.

BASIC FINANCIAL STATEMENTS

Statement of Position October 1, 2024 through May 31, 2025 **Balance** May 31 September 30 Over **ASSETS & DEFERRED OUTFLOWS Balance** 2024 (Under) Current: \$ \$ 12,485,174 \$ 6,882,284 Cash and cash equivalents 5,602,890 Accounts receivable, net 698,907 739,020 (40,113)Due from PIHP 4,356,550 8,121,198 (3,764,648)Due from State of Michigan 78,627 150,602 (71,975)254,777 Due from other governmental units 327,297 (72,520)Prepaid items 82,325 268,264 (185,939)Total current 17,956,360 15,209,272 2,747,088 Noncurrent: Capital assets not being depreciated 47,000 47,000 Capital assets being depreciated, net 2,105,046 1,803,341 301,705 Deferred outflows - Pension & OPEB 2,069,826 2,069,826 Total noncurrent 4,221,872 3,920,167 301,705 Total assets and deferred outflows 3,048,793 22,178,232 19,129,439 **LIABILITIES & DEFERRED INFLOWS** Current Accounts payable 3,652,974 5,622,038 (1,969,064)Accrued liabilities 5,388,961 374,209 5,014,752 Due to State of Michigan 4,064,864 4,382,162 (317,298)0 Unearned revenue (0)Long-term debt, due within one year Compensated absences, due within one year 49,458 49,458 13,156,257 10,427,868 2,728,389 Total current liabilities Noncurrent Long-term debt, due beyond one year 839,117 839,117 0 (0)Compensated absences, due beyond one year 312,600 312,600 Lease liability 164,401 164,401 (0)Net pension liability 4,065,865 4,065,865 Net OPEB liability (asset) (439,438)(439,438)

Deferred inflows - leases	27,586	27,586	(0)
Deferred inflows - Pension/OPEB	3,795,324	3,795,324	(0)
Total noncurrent liabilities	8,765,455	8,765,456	(1)
Total liabilities and deferred inflows	21,921,712	19,193,323	2,728,388
NET POSITION			
Net investment in capital assets	1,960,059	1,658,354	(301,705)
Unrestricted	(1,703,539)	(1,722,239)	(18,700)
Total net position	\$ 256,520	\$ (63,885)	\$ 320,405

Statement of Activities

October 1, 2024 through May 31, 2025

	Mental Health	Projected Annual	Prior Year Total	Over
	YTD	Activities	Activities	(Under)
Operating revenue			2323171222	(21121)
Capitation:				
Medicaid	\$ 30,138,927	\$ 45,208,391	\$ 41,723,255	\$ 3,485,135
Medicaid - Settlement	(2,364,517)	(3,546,776)	(3,303,941)	(242,835)
Healthy Michigan	2,439,360	3,659,040	2,860,301	798,739
Healthy Michigan - Settlement	(353,203)	(529,805)	202,429	(732,234)
CCBHC	6,416,098	9,624,147	7,655,612	1,968,535
CCBHC - Settlement	1,925,741	2,888,612	1,197,466	1,691,146
Behavior Health Home	148,189	222,284	290,138	(67,855)
State General Funds	1,058,429	1,587,644	1,625,736	(38,093)
State General Funds - Carryover	-	-	-	-
County appropriations	665,202	997,803	997,803	-
Charges for services	33,388	50,082	174,511	(124,429)
Other grants	1,156,172	1,734,258	1,339,557	394,701
Other revenue	443,426	665,139	554,137	111,002
Total operating revenue	41,707,212	62,560,818	55,317,004	7,243,814
Operating expenses				
Administation				
Salaries	1,414,146	2,121,219	2,090,165	31,054
Benefits	1,140,815	1,711,223	1,471,915	239,308
Other	1,576,105	2,364,158	2,789,826	(425,669)
Internal Services	1,373,133	2,30 1,130	2,707,020	(123,007)
Salaries	4,845,369	7,268,054	6,885,346	382,707
Benefits	3,574,130	5,361,195	5,361,195	-
Other	1,405,602	2,108,403	2,175,365	(66,962)
Provider Network Services	25,486,639	38,229,959	32,493,556	5,736,402
Facility costs	802,718	1,204,077	727,493	476,584
Vehicle costs	39,859	59,789	116,021	(56,233)
Grant expenses	850,086	1,275,129	1,107,462	167,667
Room & Board	252,078	378,117	345,733	32,384
GASB 68 & 75 Adjustment	-		(5,985,888)	5,985,888
	_			
Total operating expenses	41,387,547	62,081,321	49,578,190	12,503,130
Change in net position	319,665	479,498	5,738,813	\$ (5,259,316)
Net position, beginning of year	(63,145)	(63,145)	(5,802,698)	
Net position, end of year	\$ 256,520	\$ 416,353	\$ (63,885)	

Statement of Activities

Mental Health - Budget to Actual October 1, 2024 through May 31, 2025

	Annual Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Operating revenue	Dauget	Dauget	Actual	11D baaget
Capitation:				
Medicaid	\$ 44,657,457	\$ 29,771,638	\$ 30,138,927	\$ 367,289
Medicaid - Settlement	(1,307,613)	(871,742)	(2,364,517)	(1,492,775)
Healthy Michigan	3,659,040	2,439,360	2,439,360	(1,172,773)
Healthy Michigan - Settlement	(181,675)	(121,117)	(353,203)	(232,086)
CCBHC	10,829,775	7,219,850	6,416,098	(803,752)
CCBHC - Settlement	2,205,775	1,470,517	1,925,741	455,224
Behavior Health Home	376,937	251,291	148,189	(103,102)
State General Funds	1,634,610	1,089,740	1,058,429	(31,311)
County appropriations	997,803	665,202	665,202	-
Charges for services	47,247	31,498	33,388	1,890
Other grants	1,540,594	1,027,063	1,156,172	129,109
Other revenue	194,312	129,541	443,426	313,885
Total operating revenue	64,654,262	43,102,841	41,707,212	(1,395,629)
Operating expenses				
Administation				
Salaries	2,304,421	1,536,280	1,414,146	(122,134)
Benefits	4,511,186	3,007,458	1,140,815	(1,866,643)
Other	2,696,140	1,797,427	1,576,105	(221,322)
Internal Services				
Salaries	8,550,222	5,700,148	4,845,369	(854,779)
Benefits	3,107,517	2,071,678	3,574,130	1,502,452
Other	1,796,182	1,197,455	1,405,602	208,147
Provider Network Services	35,738,574	23,825,716	25,486,639	1,660,923
Facility costs	1,248,821	832,548	802,718	(29,830)
Vehicle costs	54,322	36,214	39,859	3,645
Grant expenses	1,984,628	1,323,085	850,086	(472,999)
Other expenses	-	-	-	-
Room & Board	776,755	517,836	252,078	(265,758)
Total operating expenses	62,768,767	41,845,845	41,387,547	(458,298)
Change in net position	1,885,494	1,256,996	319,665	(937,331)
Net position, beginning of year	(63,145)	(63,145)	(63,145)	
Net position, end of year	\$ 1,822,349	\$ 1,193,851	\$ 256,520	\$ (937,331)

INCOME STATEMENT BY FUND SOURCE

Fiscal 2025 Revenues and Expenses by Fund Source October 2024 through May 2025

Medicaid	2025 Budget	YTD Budget	2025 Actual	Over (Under)
PIHP Revenue PIHP Redirect to CCBHC 1st/3rd Party Revenue Expense	\$ 44,657,457 (5,577,300) - 37,772,544	\$ 29,771,638 (3,718,200) - 25,181,696	\$ 30,138,927 (2,622,854) 3,704 25,155,260	\$ 367,289 1,095,346 3,704 (26,436)
Revenue over/(under) expenses	\$ 1,307,613	\$ 871,742	\$ 2,364,517	\$ 1,492,775
Healthy Michigan	2025 Budget	YTD Budget	2025 Actual	Over (Under)
PIHP Revenue PIHP Redirect to CCBHC 1st/3rd Party Revenue	\$ 3,659,040 (1,171,834) -	\$ 2,439,360 (781,223)	\$ 2,439,360 (411,153) -	\$ - 370,070 -
Expense	\$ 2,305,531	 1,537,021	1,675,005	 137,984
Revenue over/(under) expenses	\$ 181,675	\$ 121,117	\$ 353,203	\$ 232,086
CCBHC Medicaid	2025 Budget	YTD Budget	2025 Actual	Over (Under)
PIHP Cap Revenue PIHP Supp Revenue 1st/3rd Party Revenue Expense Retain as local	\$ 5,070,273 7,109,531 42,396 12,273,772 1,780,966	\$ 3,380,182 4,739,687 28,264 8,182,515 1,187,311	\$ 2,622,854 6,416,098 1,246 8,839,965 779,852	\$ (757,328) 1,676,411 (27,018) 657,450 (407,459)
Revenue over/(under) expenses	\$ (1,832,538)	\$ (1,221,692)	\$ (579,619)	\$ 642,073
CCBHC Healthy Michigan	2025 Budget	YTD Budget	2025 Actual	Over (Under)
PIHP Cap Revenue PIHP Supp Revenue 1st/3rd Party Revenue Expense Retain as local	\$ 1,065,304 1,514,469 - 2,641,224 311,785	\$ 710,202 1,009,646 - 1,760,816 207,857	\$ 411,153 - - 1,914,057 (156,782)	\$ (299,050) (1,009,646) - 153,241 (364,639)
Revenue over/(under) expenses	\$ (373,237)	\$ (248,824)	\$ (1,346,122)	\$ (1,097,298)
Total PIHP Sources	2025 Budget	YTD Budget	2025 Actual	Over (Under)
PIHP Revenue 1st/3rd Party Revenue Expense Retain as local in FY 25	\$ 56,326,939 42,396 54,993,071 2,092,751	\$ 37,960,331 28,264 36,662,047 1,395,168	\$ 38,994,385 4,949 37,584,287 623,070	\$ 1,034,054 (23,315) 922,240 (772,098)
Revenue over/(under) expenses	\$ (716,487)	\$ (68,620)	\$ 791,978	\$ 860,597

Fiscal 2025 Revenues and Expenses by Fund Source October 2024 through May 2025

CCBHC Medicaid		2025 Budget		YTD Budget	2025 Actual		Over (Under)
PIHP Cap Revenue PIHP Supp Revenue 1st/3rd Party Revenue Expense	\$	5,070,273 8,942,069 42,396 12,273,772	\$	3,380,182 5,961,379 28,264 8,182,515	\$ 2,622,854 6,995,717 1,246 8,839,965	\$	(757,328) 1,034,338 (27,018) 657,450
Revenue over/(under) expenses	\$	1,780,966	\$	1,187,311	\$ 779,852	\$	(407,459)
CCBHC Healthy Michigan		2025 Budget		YTD Budget	2025 Actual		Over (Under)
PIHP Cap Revenue PIHP Supp Revenue 1st/3rd Party Revenue Expense	\$	1,065,304 1,887,706 - 2,641,224	\$	710,202 1,258,470 - 1,760,816	\$ 411,153 1,346,122 - 1,914,057	\$	(299,050) 87,652 - 153,241
Revenue over/(under) expenses	\$	311,785	\$	207,857	\$ (156,782)	\$	(364,639)
CCBHC NonMedicaid		2025 Budget		YTD Budget	2025 Actual		Over (Under)
CCBHC NonMedicaid State CCBHC Revenue 1st/3rd Party Revenue Expense Redirect from GF	\$		\$		\$	\$	
State CCBHC Revenue 1st/3rd Party Revenue Expense	\$		\$		\$ Actual 1,597,147	\$	(Under) 357,832
State CCBHC Revenue 1st/3rd Party Revenue Expense Redirect from GF	_		\$		 Actual 1,597,147	\$	(Under) 357,832
State CCBHC Revenue 1st/3rd Party Revenue Expense Redirect from GF Revenue over/(under) expenses	_		\$ \$	- 1,239,315 1,239,315 - - YTD	 Actual 1,597,147 1,597,147 - 2025	\$ \$	(Under) 357,832 357,832 - Over

Fiscal 2025 Revenues and Expenses by Fund Source October 2024 through May 2025

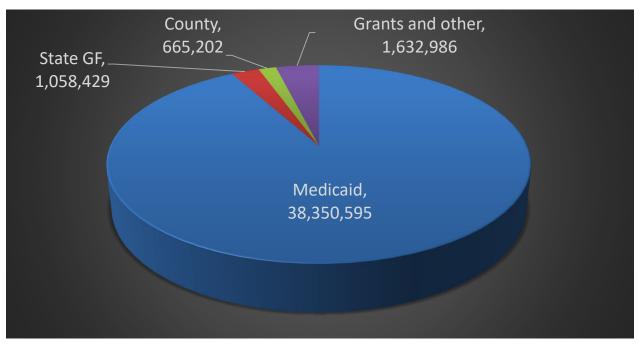
State General Fund	2025 Budget	YTD Budget	2025 Actual	Over (Under)
Revenue Expense Redirect to Other Programs Redirect from Other Programs	\$ 1,634,610 3,747,623 (1,858,972) 3,971,985	\$ 1,089,740 2,498,415 (1,239,315) 2,647,990	\$ 1,412,594 956,098 (1,597,147) 1,140,651	\$ 322,854 (1,542,317) (357,832) (1,507,339)
Revenue over/(under) expenses	\$ -	\$ -	\$ -	\$ -
All Other Grants/Local	2025 Budget	YTD Budget	2025 Actual	Over (Under)
Revenue Expense Redirects	\$ 4,133,744 2,017,302 (3,971,985)	\$ 2,755,829 1,344,868 (2,647,990)	\$ 1,812,813 975,565 (1,140,651)	(943,017) (369,303) 1,507,339
Revenue over/(under) expenses	\$ (1,855,543)	\$ (1,237,029)	\$ (303,403)	\$ 933,625
Total Non PIHP Sources	2025 Budget	YTD Budget	2025 Actual	Over (Under)
Revenue Expense CCBHC Retain as local	\$ 5,768,354 7,623,897 2,092,751	\$ 3,845,569 5,082,598 1,395,168	\$ 3,225,407 3,528,810 623,070	\$ (620,163) (1,553,788) (772,098)
Revenue over/(under) expenses	\$ 237,208	\$ 158,139	\$ 319,666	\$ 161,527

TRENDS AND PAYMENTS

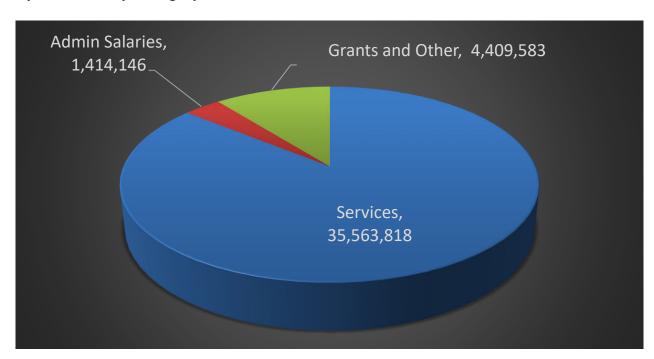
May 2025 Trends

Sources and Uses

Revenues by Source



Expenditures by Category



Payment Summary Report

Vendor Name	Total
8X8 INC.	\$ 4,623.70
A Heart That Cares, LLC	44,661.79
ABA INSIGHT, LLC	66,425.70
ACCIDENT FUND INSURANCE COMPANY OF AMERICA	4,946.20
ADULT LEARNING SYSTEM, INC	33,809.55
ADVANCED THERAPEUTIC SOLUTIONS, LLC	1,530.42
AFLAC	4,260.98
AFSCME UNION / LOCAL 2529	2,291.15
ALLEN CHEVROLET CADILLAC	178.12
AMERICAN HTG, CLG, & REFRIG, INC	616.50
APPLIED INNOVATION	980.23
ARA FAMILY HOLDINGS, LLC	2,387.87
ARKAY, INC	2,343.15
BBH VENTURES, LLC	5,025.96
BEACON SPECIALIZED LIVING SERVICES, INC.	214,210.00
BELLE TIRE DISTRIBUTORS	442.95
BESTCO BENEFIT PLANS, LLC	50,470.16
BLUENET	2,745.00
CARRIE PEREZ	150.00
CELLCO PARTNERSHIP	625.59
CENTRIA HEALTHCARE, LLC	18,838.36
CHARTER COMMUNICATIONS	269.96
CHITTER CHATTER PC	134,851.73
CHOICES W/SELF DETERMINATION, LLC	8,705.52
CHS GROUP, LLC	247,777.60
CINTAS CORP - 306/K11	701.39
CINTAS FIRE 636525	679.93
CITY OF MONROE	385.81
COGNIZANT TRIZETTO SOFTWARE GROUP, INC.	155.22
COMMUNITY LIVING NETWORK	44,295.88
CONSUMERS ENERGY COMPANY	55.96
CONTRACT SERVICE GROUP	1,192.00

Payment Summary Report

Vendor Name	Total
COUNTY OF WASHTENAW, MICHIGAN	48,070.24
Creative Graphics & More, LLC	139.00
CSDD C/O SAFEGUARD ACCOUNTING	33,906.94
Culligan of Ida	189.80
DAVID ALLEN HALL	25.00
DAWN ASPER	95.00
DELTA DENTAL PLAN OF MICHIGAN	17,899.47
DOCUMENT MANAGEMENT SOLUTIONS	707.28
DTE ENERGY	6,679.71
DYKEMA GOSSETT, PLLC	6,822.40
EISENHOWER CENTER	165,700.00
ENFIELD VILLAGE CONDOMINIUM	187.00
EVEREST, INC.	53,879.72
FLATROCK MANOR, INC	664,751.63
FOREST VIEW PSYCHIATRIC HOSPITAL	31,841.34
FRAME'S PEST CONTROL, INC.	86.20
FRIENDS WHO CARE, INC.	24,015.70
GENOA HEALTHCARE, LLC	3,189.81
GOODWILL INDUSTRIES OF SE MICH, INC	36,524.54
GORDON FOOD SERVICE	429.95
GUARDIANTRAC, LLC	296,195.21
GUTTERMAN, PAUL Y.	15,580.00
HAVENWYCK HOSPITAL	43,010.42
HAVENWYCK HOSPITAL-CEDAR CREEK	3,500.00
HEALIA, INC	1,750.00
HELP AT HOME, LLC	1,930.40
HILLSDALE COMMUNITY HEALTH CENTER	8,800.00
HOME - COMMUNITY SUPPORTED LIVING ARRANGEMENTS	16,333.00
HOPE NETWORK BEHAVIORAL HEALTH	33,243.17
IBM CORPORATION	66.00
ILLUMINATE ABA SERVICES LLC	49,909.22
INDEPENDENCE CENTER	5,000.00

Payment Summary Report

Vendor Name	Total
IRIS TELEHEALTH MEDICAL GROUP, PA	62,918.00
JACK'S LAWN SERVICE, INC.	72.00
JASON STRAZZULLA	835.00
JASWANT S BAGGA	30,800.00
JENNIFER DURELL	25.00
JOHN BURKARDT	60.00
JULIAN BURRIS	25.00
KENNETH R PAPENHAGEN	86.60
KIMBERLY S. SANDERLIN	500.00
KONICA MINOLTA BUSINESS SOLUTIONS USA INC.	603.70
LAMOUR PRINTING CO.	410.00
LAURA NIDA	25.00
LEGAL SHIELD	612.51
LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY	50,977.44
LOCUMTENENS.COM	27,896.48
LOUIS BALOGH	1,713.47
LOWES	1,268.94
LUTHERAN CHILD AND FAMILY SERVICE OF MICHIGAN, INC	7,035.13
MACOMB RESIDENTIAL OPPORTUNITIES, INC	328,911.18
MARY L. BALL	25.00
MASTROFRANCESCO, A.F.C.	207,372.33
MCLAUGHLIN PROPERTIES LLC	12,162.02
MICHAEL HUMPHRIES	76.80
MICHIGAN BH JV LLC	25,584.00
MICHIGAN GAS UTILITIES	1,796.41
MIDWEST FIBER HOLDINGS LP	1,550.00
MIKE'S SEWER SERVICE	275.00
MONROE CENTER, LLC.	6,250.00
MONROE COUNTY RETIREMENT SYSTEM	918,564.00
MONROE COUNTY ROBERT A HUTCHINSON FOP	225.00
Monroe Lock and Safe Company	100.00
MUTUAL OF OMAHA	22,894.59

Payment Summary Report

Vendor Name	Total
NAOMI REBECCA STONER	60.00
NATIONAL BUSINESS FURNITURE LLC	2,761.55
NEW DIRECTIONS PEER RECOVERY CENTER	10,700.00
O'REILLY AUTO PARTS	312.21
PAN AMERICAN LANGUAGES & SERVICES, INC.	300.00
PANCONE'S AUTO, LLC	1,555.90
PHC OF MI, INC	43,337.25
PHILLIP ARCHER, MD	10,125.00
POUPARD MOONWALKS LLC	655.00
PROGRESSIVE RESIDENTIAL SERVICES	232,676.26
PROMEDICA MONROE REGIONAL HOSPITAL	105,470.00
PURCHASE POWER / PITNEY BOWES	4,006.25
QUANTUMLINK COMMUNICATIONS	60.52
R LAMAR FREDERICK	202.00
REBECCA PASKO	157.20
REBECCA S CURLEY	174.60
REDA D. BINIECKI	39.80
REHMANN LLC	115,343.88
REPUBLIC SERVICES #259	1,802.48
RESIDENTIAL OPPORTUNITIES, INC	10,898.37
REVELQONVERGE, LLC	7,000.00
ROSLUND PRESTAGE & COMPANY PC	10,525.00
SABRINA R. CORBIN	144,165.63
SNOW CHIU WU	3,150.00
SONDRA L. THORN	75.00
SOUTH COUNTY WATER SYSTEM	34.04
ST. PIERRE ACE HARDWARE INC.	23.98
STAELGRAEVE PROPERTIES, INC	5,400.00
STANLEY STEEMER	1,760.00
STEP.SCREEN PRINTING LLC	1,936.00
SUPERIOR VISION SERVICES, INC.	4,135.39
SUSAN ELIZABETH FORTNEY	174.00

Payment Summary Report

Vendor Name	Total
SVRC INDUSTRIES INC.	608.52
T MOBILE USA, INC.	2,816.85
TELEVOX INC.	717.79
THE DAVEY TREE EXPERT COMPANY	250.00
THE SALVATION ARMY	3,291.82
THERAPEUTICS, LLC	38,247.50
TIMOTHY ALLEN LASSEY	25.00
UNIFIRST MANUFACTURING CORP	596.16
UNITED WAY OF MONROE CO, INC.	30.00
VITAL RECORDS HOLDING	88.35
WOLVERINE INVESTMENT PROPERTIES, LLC	9,488.44
YOUNG MEN'S CHRISTIAN ASSOCIATION OF MONROE MICH	1,288.89
Grand Total	\$ 4,959,209.76