



**BOARD OF DIRECTORS REGULAR MEETING MINUTES  
February 25, 2026**

**Present:** Rebecca Pasko, Chairperson; John Burkardt, Vice Chairperson; Mike Humphries; Ken Papenhagen; Reda Biniecki; Henry Lievens; John Cullen; LaMar Frederick; Becca Curley; and Joan Canning

**Excused:** Susan Fortney, Secretary; and Naomi Stoner

**Absent:**

**Staff:** Lisa Graham

**Guests:** 9 guests were present.

**I. CALL TO ORDER**

The Board Chair, Rebecca Pasko, called the meeting to order at 6:00 p.m.

**II. ROLL CALL**

Roll Call confirmed a quorum existed.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Rebecca Pasko.

Rebecca Pasko appointed Becca Curley as Secretary Pro-Tem for the February 25, 2026 Board Meeting. Rebecca asked if there were any objections for appointment. Hearing no objections, Becca Curley has been appointed as Secretary Pro-Tem for the February 25, 2026 Board Meeting.

**IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED**

Item XI. c. Finance Report, will be pulled ahead to report out after item VII. Items from the Board Chair. There is an additional Service Contract in the handout that will be included in the Service Contract presentation.

The items in the Board Packet were as presented on the agenda. Rebecca Pasko asked if there were any changes to the agenda. Hearing no changes, the agenda was approved by unanimous consent.

**V. CONSIDERATION TO APPROVE THE MINUTES FROM THE JANUARY 28, 2026 BOARD MEETING AND WAIVE THE READING THEREOF**

The January 28, 2026 Board Meeting minutes were as presented in the Board Packet. Rebecca Pasko asked if there were any changes to minutes. Hearing no changes, the January 28, 2026 Board Meeting minutes were approved by unanimous consent.

**VI. PUBLIC COMMENTS**

There were no public comments.

**VII. ITEMS FROM THE BOARD CHAIR**

- a. Board Appointments – The deadline to submit a board application is March 6, 2026 and encouraged those whose terms are ending March 31, 2026 to submit by the deadline if you are choosing to reapply.
- b. Board Orientation – April 2026 – Please do everything you can to attend as there will be new board members to welcome and provide the training they need. Board members need a refresher every year and that is why I am encouraging everyone to attend.
- c. Request to hold questions until the end of presentations – A friendly reminder to board members to be respectful to anyone providing presentations, community or staff, to allow them to finish their presentation before asking questions. There have been several comments on board evaluations throughout the last year that as the presentation goes along most often the question is answered if waited.

Board members expressed their concerns on waiting to ask questions during presentations.

Reda Biniiecki moved; Ken Papenhagen supported. Debate followed. Rebecca Pasko asked if there were any objections to asking questions during presentations by raise of hand and being acknowledged by the Chair. Hearing no objections, the Board may ask questions during presentations by raise of hand and being acknowledged by the Chair was approved by unanimous consent.

**VIII. FINANCE REPORT**

- a. December Financials – Richard Carpenter presented the December Financial report and provided monthly highlights:
  - i. Statement of Position: Cash in the bank is \$16,858,747.
  - ii. Estimated surplus (due back to the PIHP) is \$1,307,781.
  - iii. Estimated surplus from CCBHC Medicaid Operations is \$2,383,276.
  - iv. Estimated deficit from CCBHC non-Medicaid operations \$1,738,774.
  - v. Estimated deficit from other General Fund spend is \$203,720.
  - vi. Total estimated fund balance addition is \$434,442.
- b. FY2025 - Submitted the final reports to the PIHP. We were able to reduce our unfunded liability related to the OPEB and pension program by a bit. It will impact our bottom line by 5 million. We will put 2 million into Fund Balance for FY2025. This is good news.
- c. FY2026 - We will see a reduction in our PSP1 rate. It will be about \$10 less for the CCBHC rate.

**IX. ITEMS FROM THE CHIEF EXECUTIVE OFFICER**

Lisa Graham presented the CEO Report highlighting: PIHP Procurement, MiPLAN, Michigan's FY2026 Budget; FY2024 Compliance Exam Report; Name Change; Quarterly Community Newsletter; Donation from Monroe County Credit Union to River Raisin Clubhouse; Community Survey; Vending Machine; Community Presence; and Upcoming Events.

Henry Lievens commented that the Courthouse on the 2<sup>nd</sup> floor has a break area. It would be worthwhile to reach out for another location for a vending machine.

**X. RELATIONSHIP WITH THE REGION, COUNTY, AND OTHERS**

- a. Regional PIHP Board Meeting Minutes – LaMar Frederick commented that there was discussion on three pending lawsuits. We offered to change the salary of the PIHP's CEO and at the next meeting will approve the contract language. Also learned about the decrease in eligibles and how that may impact us moving forward. Lisa Graham commented that we are seeing a slow decline in eligibles for Monroe CMH, it is not hitting our funding yet.
- b. CMHAM Policy and Legislation Committee Report – Rebecca Pasko commented that the committee did not meet due to the CMHAM Winter Conference. They talked about PIHP Procurement. They are actively looking to put effort in motion as they believe the state has already started a new RFP.

**XI. BOARD COMMITTEES**

**a. Chair Reports**

- i. Business Operations – LaMar Frederick commented that the minutes reflect what occurred. The committee is trying to get ahead of the Finance Policies for the Governance Policy Manual. We looked at what we currently have, and along with Susan Radwan we discussed what is missing. We talked about an Asset Protection Policy, an Investment Policy and insurance governing the Board. Upon completion of review, we will give our recommendations to the Bylaws & Policy Committee and have them put their final touches and bring them to the Board for consideration.
  1. Lisa Graham thanked the Board for bringing Susan Radwan in to assist with Business Operations and Bylaws & Policy Committee. We are finding a number of things that are not in our governance policy.
- ii. Bylaws & Policy – Becca Curley commented that the committee continues to review the Bylaws and Governance Policy Manual. Between Susan Radwan and Dr. Frances Jackson's assistance, we are moving along.
  1. Rebecca Pasko thanked Dr. Jackson for assisting her and helping the full Board with the Bylaws and Governance Policy Manual.
- iii. Executive – Rebecca Pasko commented that the committee agreed to reschedule the February Board Workshop to April as we have one new board member that will need Dr. Jackson's training and to have everyone caught up at that time. Rebecca thanked the Board for understanding on rescheduling the workshop. The CEO Evaluation is coming up we have decided to use the last evaluation form until the Governance Policy Manual includes the new CEO Evaluation language. A 1<sup>st</sup> Quarter Questionnaire will be sent to the Performance Evaluation Committee members to complete to be prepared for the April 1, 2026 committee meeting.

**XII. PRESENTATIONS**

- a. FY2025 CMHSP Annual Submission – Lisa Graham presented the FY2025 CMHSP Annual Submission. The state requires an Annual Submission annually and requests information regarding a Waiting List, Request for Service and Disposition of Requests, and a Community Data Set Worksheet. A Stakeholder Survey, and a Priority Needs and Planned Activities Assessment are required every other year. The FY2025 Annual Submission presentation was included in the Board Packet for review.

Board members questioned transportation as part of the Priority Needs and Planned Activities Assessment. Lisa Graham responded that we ask consumers when we schedule them if they have transportation, or if our staff can come get you, or need a bus ticket. In the future, we would like to have an access point at Behavioral Health Urgent Care (BHUC). It may be a good idea to have different access points throughout the county to address the issue with transportation.

John Burkardt commented that LET has expanded their services, but they are removing and adding some stops. There are consumers outside of the bus line. My voice is for them. Would you be able to have vehicles go out to Bedford or Erie until there is an access point? Lisa Graham responded that if we assess there is a need for an additional access point it would be brought to the Board for consideration.

LaMar Frederick recommended looking into housing and income levels through SEMCOG. They have a lot of data that can be accessed and LaMar offered his assistance.

**i. Consideration to Accept the FY2025 CMHSP Annual Submission**

Mike Humphries, moved; Ken Papenhagen supported. No debate followed. Rebecca Pasko asked if there were any objections to accept the Annual Submission. Hearing no objections, the FY2025 CMSP Annual Submission has been accepted by unanimous consent.

- b. Clinical Report – The Clinical Report was provided in the Board Packet for review. Crystal Palmer presented the Clinical Executive Summary highlighting priorities under the Strategic Plan.
  1. MCMHA continues to recruit and hire staff for current vacancies, which is 9. Some of these positions are being filled internally.

2. There were 37 universal referrals made in December/January. 54% received some type of follow-up, authorized services, etc. 0% declined any further intervention, and 46% MCMHA didn't have enough information for follow-up or received no response.
3. Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in two (2) programs/activities and zero (0) 1:1 meeting during the month of December and January.
4. Crisis Mobile was deployed 98 times in December and January, which averaged 0.77 hours of face-to-face interaction time.
5. The average response time for Crisis Mobile was approximately 21.97 minutes, which is likely due to 59% of the calls from the 48161 and 48162 zip codes.
6. There were multiple referral sources for Crisis Mobile; 77% were from the Monroe County Sheriff's Department and Monroe City Police; 14% were from Access Dept/CMH, and 7% were self-referral and 2% were from a school.
7. Enrollment for the CCBHC has increased by 17 members since last reported in December. This is a 0.88% increase in enrollment.
8. The Behavioral Health Urgent Care (BHUC) served 109 guests in December and January.
9. MCMHA currently has 57 enrollees in the Behavioral Health Home program.
10. The data for incoming calls being answered is 97% for FY26, which meets MCMHA's goal of 95%.

**XIII. UNFINISHED BUSINESS**

- a. No unfinished business for February.

**XIII. NEW BUSINESS**

- a. **Service Contracts** – Alicia Riggs presented the Service Contracts.

- i. **Consideration to approve the Service Contracts as Presented**

Mike Humphries moved; Becca Curley supported. No debate followed. Rebecca Pasko asked if there were any objections to approve the Service Contracts. Hearing no objection, the Service Contracts, as presented, were approved by unanimous consent.

- b. **Board Action Request: Clinically AI** – Jim Brown presented the Board Action Request.

Clinically AI is an advanced clinical documentation platform that uses real-time conversational analysis to generate structured, high-quality progress notes with minimal clinician effort. Its unique capabilities include automated SOAP-style documentation, intelligent summarization of client-clinician dialogue, and integrated compliance safeguards that support Golden-Thread alignment across treatment plans, progress notes, and interventions. The platform also performs both real-time and retrospective auditing, identifying inconsistencies, missing elements, or documentation gaps that could affect quality or compliance. Collectively, these features reduce administrative burden, strengthen documentation defensibility, and enhance staff efficiency without requiring major workflow changes or extensive training.

As part of our due diligence, we evaluated three leading AI-enabled documentation platforms—Clinically AI, Eleos Health, and Sully AI. Each offers strengths; however, after reviewing their capabilities, risk profiles, and alignment with our operational and compliance needs, we recommend moving forward with Clinically AI. The decision to single-source this platform is based on the unique features identified in the single-source document, including its Golden-Thread compliance checks, real-time and retrospective auditing functions, and its ability to structure content directly from natural conversation. These capabilities position Clinically AI as the most strategically aligned solution for improving documentation quality, supporting staff, and preparing the organization for future AI-enabled workflows.

Clinically AI will be the second AI platform implemented at MCMHA, following the deployment of the Vello Health app. It will initially support prescribers, the Access team, and therapists during their session engagements with consumers. Clinically AI differs significantly from Vello Health: while Vello functions primarily as a transcription, dictation, and safety-support tool, Clinically AI provides a full clinical-documentation intelligence layer—analyzing conversations, structuring notes, and proactively checking for compliance alignment in ways that Vello is not designed to perform.

Jim Brown responded to board member comments and questions.

**i. Consideration to Approve a Three-Year Contractual Agreement with Clinically AI with the Ability to Opt Out at the End of Year 1 and Year 2 When a 30-Day Advance Notice is Provided**

Mike Humphries moved to approve a three-year contractual agreement with Clinically AI with the ability to opt out at the end of year 1 and year 2 when a 30-day advance notice is provided. John Cullen supported. Debate followed. Rebecca Pasko called for a roll call vote. In Favor: Humphries; Papenhagen; Biniecki; Lievens; Burkardt; Pasko; Frederick; Cullen; and Curley; Opposed: Canning; motion carried.

**XIV. PUBLIC COMMENTS**

There were no public comments.

**XV. BOARD MEMBER ANNOUNCEMENTS**

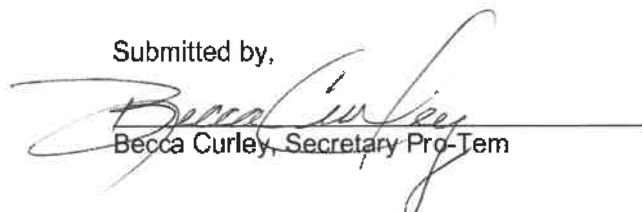
Reda Biniecki was excited to receive the Clubhouse Newsletter this month.

Rebecca Pasko thanked everyone and mentioned that the next meeting of the Board is scheduled for Wednesday, March 25, 2026 at 6:00pm.

**XVI. ADJOURNMENT**

Rebecca Pasko adjourned the meeting at 7:59pm.

Submitted by,

  
Becca Curley, Secretary Pro-Tem

LG/dp  
3/9/26