MONROE COMMUNITY MENTAL HEALTH AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING MINUTES
May 27, 2026

Present: Rebecca Pasko, Chairperson; John Burkardt, Vice Chairperson; Becca Curley, Secretary; John Cullen; Rob Calhoon; Reda Biniecki; Henry Lievens; Juanita Roscoe; LaMar Frederick; Doug Stevens; and Joan Canning

Excused: N/A

Absent: N/A

Staff: Lisa Graham

Guests: 4 guests were present.

I. CALL TO ORDER

The Board Chair, Rebecca Pasko, called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Rebecca Pasko.

IV. CONSIDERATION TO ADOPT THE DRAFT AMENDED AGENDA AS PRESENTED

The items in the Board Packet were as presented on the amended agenda. Rebecca Pasko asked if there were any objections to the amended agenda. Hearing no objections, the amended agenda was approved by unanimous consent.

V. CONSIDERATION TO APPOVE THE MINUTES FROM THE APRIL 22, 2026 BOARD MEETING AND WAIVE THE READING THEREOF

The April 22, 2026 Board Meeting minutes were as presented in the Board Packet. Rebecca Pasko asked if there were any changes to minutes. Hearing no changes, the April 22, 2026 Board Meeting minutes were approved by unanimous consent.

VI. PUBLIC COMMENTS

There were no public comments.

VII. OFFICER ELECTIONS FOR MCMHA BOARD

The Nominating Committee announced that all board members were contracted regarding their interest in running for the office of Board Chairperson, Board Vice-Chairperson, and/or Board Secretary. The Nominating Committee acknowledged nominations for Rebecca Pasko in having interest as Board Chairperson; John Burkardt and Becca Curley in having interest as Board Vice-Chairperson; and Reda Biniecki in having interest as Board Secretary.

If one board member is running for an elected office, they shall be elected by acclimation.

Reda Biniecki moved; Henry Lievens supported. No debate followed. Rebecca Pasko asked if there were any objections for an election by acclimation. Hearing no objections, the Board adopted the election by acclimation if only one board member is running for office by a unanimous vote.

If two board members are running for an elected office, there will be a vote and board members can only vote once.

Rebecca Pasko, Board Chairperson, began the election of officers.

a. Board Chairperson

The Nominating Committee nominated Rebecca Pasko for Board Chairperson.

Rebecca Pasko accepted the nomination.

Rebecca Pasko asked if there were any nominations from the floor for Board Chairperson. Hearing no further nominations, nominations were closed.

The Board Chairperson declared Rebecca Pasko to be elected by acclimation as Board Chairperson.

Congratulations to Rebecca Pasko for being elected as Board Chairperson through May 2027.

b. Board Vice-Chairperson

The Nominating Committee nominated John Burkardt for Board Vice-Chairperson.

John Burkardt accepted the nomination.

The Nominating Committee nominated Becca Curley for Board Vice-Chairperson.

Becca Curley accepted the nomination.

Rebecca Pasko asked if there were any nominations from the floor for Board Vice-Chairperson. Hearing no further nominations, nominations were closed.

All in favor of electing John Burkardt as Board Vice-Chairperson. All in favor: Burkardt.

All in favor of electing Becca Curley as Board Vice-Chairperson. All in favor: Cullen, Calhoon, Biniecki, Lievens, Curley, Roscoe, Frederick, Stevens, and Canning.

The Board Chairperson declared Becca Curley as Board Vice-Chairperson.

Congratulations to Becca Curley for being elected as Board Vice-Chairperson through May 2027.

c. Board Secretary

The Nominating Committee nominated Reda Biniecki for Board Secretary.

Reda Biniecki accepted the nomination.

Rebecca Pasko asked if there were any nominations from the floor for Board Secretary. Hearing no further nominations, nominations were closed.

The Board Chairperson declared Reda Biniecki to be elected by acclimation as Board Secretary.

Congratulations to Reda Biniecki for being elected as Board Secretary through May 2027.

VIII. RECOMMENDATION TO CMHPSM BOARD

a. **Consideration to Recommend Appointment of Rebecca Pasko to the Community Mental Health Partnership of Southeast Michigan (CMHPSM) Board of Directors for the Term Beginning July 1, 2026 through June 30, 2029**

John Cullen moved; Reda Biniecki supported. No debate followed. Rebecca Pasko asked if there were any reasons not to recommend appointment. Hearing no objections, the Board recommended appointment of Rebecca Pasko to the Community Mental Health Partnership of Southeast Michigan (CMHPSM) Board of Directors for the Term beginning July 1, 2026 through June 30, 2029 by a unanimous vote.

IX. ITEMS FROM THE BOARD CHAIR

a. Executive Committee
   i. Becca Curley, Secretary, commented that the Executive Committee minutes were included in the Board Packet and asked if there were any questions. There were questions from the Board.

b. Correspondence
   i. Naomi Stoner resigned from the Board as of May 7, 2026.
   ii. The Monroe County Commissioners were alerted to begin the process of advertising for a vacant seat. The deadline for submitting a Board Application was May 22, 207 and an appointment of a new board member will occur at their next regular meeting. The new board member will begin attending meetings in June.

c. Board Meeting Evaluation
   i. Requested for board members to begin leaving a comment on what it means if scoring a 3 or below in order to help address any concerns.

d. Appointments
   i. Appointment of Juanita Roscoe and Doug Stevens to the Community Relations Committee
   ii. Appointed Rob Calhoon to the Business Operations and Bylaws & Policy Committees

e. Presentations
   i. Board members that ask questions during presentations should be relevant and not jumping ahead.

X. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

a. Lisa Graham presented the Years of Service Awards and recognized the following staff for their commitments to the agency: Michelle Rangel, Crystal Palmer, and Brandon Meinhart for 5 years of service; Josh Hotaling, and Jane Morin for 10 years of service; and Ben Potts for 20 years of service. Their longevity, dedication, and commitment to Monroe CMH Authority is very appreciated. Lisa requested the Board to join her in celebrating their years of service. Board members thanked staff for their dedication.

i. Lisa Graham added that Josh Hotaling was recently nominated by Sheriff Goodnough as "Clinician of the Year" through NAMI Michigan.

b. Lisa Graham presented the CEO Report highlighting: RFP Update; Federal/State Medicaid Changes; Veterans Fair; and Upcoming events: CEO Coffee Hour, Tim Hortons in Lambertville 10-11am on May 28th; Mental Health Fun Day at 2/42 Community Church from 11-2pm on May 30th. The CEO Report was included in the packet for review.

XI. RELATIONSHIP WITH THE REGION, COUNTY, AND OTHERS

a. Regional PIHP Board Meeting Minutes – Did not meet in May.
b. CMHAM Policy and Legislation Committee Report – Did not meet in May.

XII. BOARD COMMITTEES MINUTES

Rebecca Pasko commented that this section of the agenda will be different this evening and moving forward to align with our governance policy. The expectation is for board members to read the minutes and have the opportunity to ask questions.

Rebecca Pasko asked if there were any questions for the following Board Committees:

a. Business Operations
b. Bylaws & Policy
c. Community Relations
d. Ends

There were no questions from the Board.

Reda Biniecki commented that she is excited to Chair the Community Relations Committee. It is a great way to share all the good things we do at Monroe CMH Authority. Reda welcomed board member ideas.

John Cullen commented that the committee completed the Ends Policies and recommended them to the Bylaws & Policy Committee. If there are any further changed the Ends Committee may need to meet again.

XIII. PRESENTATIONS

a. FY2026 2nd Quarter Clinical Report – The Clinical Report was provided in the Board Packet for review. Lisa Graham presented an overview of the Clinical Executive Summary highlighting priorities under the Strategic Plan.

i. MCMHA continues to recruit and hire staff for current vacancies, which is 12. Some of these positions are being filled internally.
ii. There were 102 universal referrals made in Q1 and Q2. 69% received some type of follow-up, authorized services, etc. 0% declined any further intervention, and 31% MCMHA didn't have enough information for follow-up or received no response.
iii. Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in four (4) programs/activities and zero (0) 1:1 meeting during February through April.
iv. Crisis Mobile was deployed 312 times in the first two quarters, which averaged 0.71 hours of face-to-face interaction time.
v. The average response time for Crisis Mobile was approximately 20.67 minutes, which is likely due to 57% of the calls from the 48161 and 48162 zip codes.
vi. There were multiple referral sources for Crisis Mobile; 72% were from the Monroe County Sheriff's Department and Monroe City Police; 18% were from Access Dept/CMH, and 7% were self-referral and 3% were from a school.

vii. Enrollment for the CCBHC has increased by 19 members since last reported in February. This is a 0.98% increase in enrollment.
viii. The Behavioral Health Urgent Care (BHUC) served 309 unique guests in the first two quarters of the fiscal year.
ix. MCMHA has remained in compliance with priority population screening timeframe requirements with 87% of screenings over the past six months.
x. MCMHA currently has 58 enrollees in the Behavioral Health Home program.
xi. The data for incoming calls being answered is 97% for FY26, which meets MCMHA's goal of 95%.
xii. Same Day Access has improved the average time to initial evaluation by 88% and improved 61% for average time to initial clinical services.
xiii. MCMHA unanimously voted as "Supporter of the Year" by MCCC.

b. **FY2026 1st Quarter CCBHC Quality Metrics** – Sabrina Bergman provided a brief overview of the 1st Quarter CCBHC Quality Metrics. The metrics follow a calendar year, not a fiscal year. Four measures have improved. Sabrina highlighted: the SRA–C, Suicide Metric for Children, has increased over 50%; and two metrics within the I-SERV that we have struggled with has had significant improvement. The time from request of service to a BPS is now at 2.3 days. The time to get their first service is now 11.6 days. All the efforts that we put in place this last year are coming to fruition. Overall, we are doing well and are meeting our timeliness standards.

CCBHC Quality Performance Comparison – Sabrina provided a handout to provide comparisons on how MCMHA is doing against other CCBHCs in the state of Michigan. Even though this is old information, the biggest takeaway is that we were successful in 2024 with the 7 quality metrics and received a quality metric bonus.

Rebecca Pasko thanked Sabrina and commented "excellent improvement".

c. **Finance Report**
   i. Amy Rottman presented the March Financial Report and provided monthly highlights:
      1. Statement of Position: Cash in the bank is $20,296,023.
      2. Estimated surplus (due back to the PIHP) is $1,786,003.
      3. Estimated surplus from CCBHC Medicaid Operations is $1,755,910.
      4. Estimated deficit from CCBHC non-Medicaid operations $1,394,649.
      5. Estimated deficit from other General Fund spend is $471,612.
      6. Total estimated fund balance addition is $66,316.
   ii. There are quality bonus payments that are related to the CCBHC metrics. Those come in the summer, and they are not reflected in tonight's finance report. We typically get those payments in June/July, which will help offset the costs.
   iii. Overall, we are doing very well in delivering the required services and managing within budget.

XIV. UNFINISHED BUSINESS

a. No unfinished business for April.

XIII. NEW BUSINESS

a. Board Action Request: JPMorgan Chase Bank – When Rehmann took over, bank accounts were set up with Richard Carpenter, Chief Financial Officer, and Lisa Graham, Chief Executive Officer as Authorized Representatives. Ken Melvin, Deputy Chief Financial Officer oversees the day-to-day operations, and the request is for Ken Melvin to be an additional Authorized Representative for new and existing accounts.

   i. **Consideration to Approve Ken Melvin, Deputy Chief Financial Officer as an Authorized Representative for all Existing and New Accounts through JPMorgan Chase Bank Effective May 27, 2026**

Becca Curley moved; Juanita Roscoe supported. Debate followed. Rebecca Pasko asked if there were any objections to approve Ken Melvin as an Authorized Representative. Hearing no objections, the Board approved Ken Melvin, Deputy Chief Financial Officer as an Authorized Representative for all existing and new accounts through JPMorgan Chase Bank effective May 27, 2026 by a unanimous vote.

b. Regional Policy Executive Summary – Included in the Board Packet for review.

i. **Consideration to Adopt the Regional Policies as Presented**

Becca Curley moved; Rob Calhoon supported. No debate followed. Rebecca Pasko asked if there were any objections to adopt the regional policies. Hearing no objections, the Board adopted the regional policies as presented by a unanimous vote.

XIV. PUBLIC COMMENTS

There were no public comments.

XV. BOARD MEMBER ANNOUNCEMENTS

Reda Biniecki commented on the 2026 News and Updates newsletter that had articles for May as Mental Health Month and on staff that work at MCMHA. It was really nice.

Dr. Jackson provided a handout on ranking motions to board members. There are 13 ranking motions. It is a handy, simple guide, that hopefully the Board will find useful.

Rebecca Pasko thanked everyone for attending the meeting and reminded the Board that tomorrow Lisa Graham will be at Tim Horton's for the CEO Coffee Hour and Saturday is Mental Health Fun Day. It is a nice time to see our consumers and community partners and encouraged board members to attend. The next meeting is Wednesday, June 24, 2026 at 6pm and on Wednesday, June 17, 2026 there is a CMH Financing 101 Workshop at 6pm. Ken Melvin will be providing the training and will continue to help us understand the financial reports.

XVI. ADJOURNMENT

Rebecca Pasko adjourned the meeting at 7:16pm.

Submitted by,

Becca Curley

Becca Curley, Secretary

LG/dp
5/28/26